Parent/Student Handbook
Middle School (6-8th Grade)
2026-2027

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Kingdom Education:
The life-long, Bible-based, Christ-centered process of leading students to Christ, building students up in Christ, and equipping students to serve Christ.

This parent/student handbook does not create a contract and is subject to change at any time.

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High Point Christian Academy Foundations

Mission

High Point Christian Academy is committed to Christ-centered, quality education, and academic excellence in partnership with family and church within a loving, caring atmosphere.

Vision

High Point Christian Academy students will acquire wisdom, knowledge, and a biblical worldview as evidenced by a lifestyle of character, leadership, scholarship, service, stewardship, and worship.

Specifically, young men and women, products of Christian schooling, will mature to loving God with all their heart, mind, and soul (Matthew 22:37); growing in wisdom and stature (Luke 2:52); being willing to stand apart from the world as salt and light (Matthew 5:13-14); and giving sacrificially of themselves and their resources, reflecting the essence and love of Christ who lives and dwells within them (Romans 12:1).

Expected Student Outcomes

We partner with parents in pursuing the achievement of these objectives so that our students will be able to flourish in all areas of their lives:

Spiritually, our students will: (Mat. 22:36-38, II Tim. 3:16-17, II Tim. 2:15, Gal. 5:22, Heb. 10:23-25, I Thess. 5:16-18)

1. profess faith in Christ as Lord and Savior.
2. grow as a disciple of Christ by modeling the fruit of the Spirit in attitudes and actions.
3. apply God's Word to their lives (what does the Bible say about….)
4. share the gospel with others.
5. develop spiritual disciplines of reading the Bible, praying, attending church, serving others, treating others in a godly manner, etc.
6. identify who they are in Christ.

Academically, our students will: (Col. 3:23-24, Col. 2:8, Rom. 1:20)

1. adopt a biblical worldview in all subject areas.
2. skillfully write and speak to communicate God's truth.
3. analyze and evaluate ideas in literature and the arts through a biblical perspective.
4. use technology to locate, evaluate, and communicate information in a God-honoring manner.
5. utilize problem solving skills in order to demonstrate proficiency in mathematics and science, and explain God's created order in the universe.
6. express knowledge of people, events, cultures, and historical movements, and identify God's overriding hand through the course of history.
7. show respect for other cultures and languages; dispelling prejudice, promoting inter-ethnic harmony, and encouraging biblical hospitality.

8. exhibit academic integrity, personal responsibility, and a strong work ethic. 1

Relationally, Socially, our students will: (Gen. 1:27-28, Gal. 3:8, Phil. 2:3, Eph. 4:2, Rom. 12:18)

1. cultivate God-honoring relationships with all people.
2. display respect for the worth of every individual as made in God's image through God-honoring actions and attitudes.
3. honor God's design for all personal relationships, respect His creation, and value all human life.
4. recognize the needs of others and seek opportunities to serve willingly, following Christ's example.

Physically, Mentally, and Emotionally our students will: (Rom. 12:18; Col. 3:23-24, I Cor. 3:16, 3 John 2)

1. steward their bodies as a temple of God and dwelling place of the Holy Spirit through healthy habits of diet, sleep, and exercise for their overall well-being.
2. display Christ-like sportsmanship by competing and training with diligence, viewing competitors as opponents and not enemies, and respecting the efforts of all who compete and officiate.
3. develop healthy disciplines of prioritizing responsibilities, managing time efficiently, and balancing work and rest to make the most of the time God has provided.
4. display godly character traits such as integrity in all circumstances, contentment in all situations, and modesty/humility in appearance, attitude, and actions.
5. show discernment by taking every thought captive to align with God's Word. 6. recognize and use their God-given abilities (academic, athletic, creativity, design, etc.) for His glory.

Core Values

Kingdom Education

High Point Christian Academy was established by Green Street Baptist Church as an outgrowth of its ministry for the purpose of:

1. leading a student to Christ.
2. building a student up in Christ.
3. equipping a student to serve Christ.

Dependence upon God

High Point Christian Academy will be faithful to Christ by prayerfully:

1. seeking God's will and direction in all matters of the academy.
2. following His leading, regardless of circumstance and consequence.
3. trusting Him to supply all our needs in the development and operation of the academy.

Biblically Integrated Curriculum

High Point Christian Academy recognizes God as the Source of Truth and will acknowledge God in the academic program by daily:

1. integrating biblical truth into every area of the curriculum.
2. using curriculum and teaching that will uphold the traditional family, the dignity of life, the

biblically-ordained institutions of marriage, family, church and government. 3. using curriculum and teaching that will unite science and faith.
4. using curriculum and teaching that reinforce a strong work ethic.
5. using curriculum and teaching that is biblically and developmentally appropriate. 2

Quality Personnel

High Point Christian Academy places emphasis on the Christian character, professional qualifications, and ministry mindedness of our personnel. Therefore we accomplish this by:
1. hiring capable, properly degreed, certified teachers of notable Christian testimony and maturity who will be role models, teaching from a biblical worldview.
2. maintaining an equitable, regionally comparable salary scale and employee benefits.
3. requiring ongoing professional development.

Partnering with Parents

High Point Christian Academy recognizes that the education of children and youth is the primary responsibility of parents. Therefore, we will assist parents by:
1. pursuing the achievement of our spiritual, academic, social and physical objectives. 2. developing, improving and expanding the academy's programs and services. 3. strengthening the home-school relationship via regular communication and sound academy policy.

Philosophy of Education

High Point Christian Academy has developed these statements of belief to direct our policies and the administration of these policies.

The Purpose of Education

The purpose of education is to know God and respond to His Word (Proverbs 1:7). When students are rightly related to God through a personal faith in the Lord Jesus Christ as Savior and as they learn His Word, they can view the world from a biblical perspective and apply biblical truth to all areas of learning and life.

The Content of Education

The God of the Bible is the Source of Truth (John 14:6). In addition to academic knowledge and skills, education is concerned with the spiritual development of students. Instruction in biblical morality and the diligent pursuit of a Christ-like character must be part of a complete education.

The Process of Education

Education is accomplished through a professionally competent, Christian teacher, using instructional methods that are appropriate for the content and developmental level of the student. A variety of methods may be used to teach the content and enable students to think critically. (Deuteronomy 6:6-9, Proverbs 22:6).

The Responsibility of Education

The education of children and youth is the primary responsibility of parents (Deuteronomy 6:6-7). Teachers partner with families by providing academic instruction and by serving as Christian role models.

The Nature of the Student

Students are physical and spiritual beings created by God in His image (Genesis 1:27, 2:7) and

are of great worth in His eyes. They are sinners who need to profess faith in the Lord Jesus Christ as their personal Savior. Each student is unique with a preferred learning style, and each is endowed by God with varying levels of academic, physical and creative abilities.

Statement of Faith

The Scriptures

1. The Holy Bible was written by men divinely inspired and is God's only written revelation of Himself to man. It is a perfect treasure of divine instruction. All Scripture is totally true and trustworthy.

The Godhead

2. There is one and only one living and true God; the eternal triune God reveals Himself to us as Father, Son, and Holy Spirit.
3. Christ is the eternal Son of God. In His incarnation as Jesus Christ, He was conceived of the Holy Spirit, born of the Virgin Mary, and was without sin. He gave his life as a substitutionary death on the cross, was raised from the dead with a glorified body, ascended into Heaven, and is now exalted at the right hand of God.
4. The Holy Spirit is the Spirit of God who indwells believers, enables men to understand truth and convicts men of sin. He cultivates Christian character, comforts believers, and bestows spiritual gifts by which they serve God.

Salvation

5. God is the Creator of the universe. Man is a special creation of God, made in His own image. 6. In the beginning man was innocent of sin and was endowed by his Creator with freedom of choice. By his free choice man sinned against God and brought sin into the human race. This places man under God's condemnation.
7. Salvation involves the redemption of the whole man, and is offered freely to all who accept Jesus Christ as Lord and Savior, who by His own blood obtained eternal redemption for the believer. There is no salvation apart from personal faith alone in Jesus Christ as Lord.
8. All true believers endure to the end. Believers may fall into sin through neglect and temptation, yet they shall be kept by the power of God through faith unto salvation.
9. Christ will return personally and visibly to the earth: the dead will be raised and Christ will judge all men in righteousness. The unrighteous will be consigned to Hell, the place of everlasting punishment. The righteous will receive their reward and will dwell forever in Heaven with the Lord.

Christian Living

10. Marriage is the uniting of one man and one woman in covenant commitment for a lifetime.
11. Children, from the moment of conception, are a blessing and heritage from the Lord.
12. Man is the special creation of God, made in His own image. He created them male and female as the

crowning work of His creation. The gift of gender is thus part of the goodness of God's creation. 13. A New Testament church is an autonomous local congregation of baptized

believers who God will use to extend the gospel to the ends of the earth.

14. Christ's people are to live in Christian unity and may engage in voluntary cooperation with various Christian denominations for common ends when such cooperation involves no violation of conscience or compromise of loyalty to Christ and His Word as revealed in the New Testament.

Since HPCA is a Southern Baptist established school, all doctrinal matters must conform to the "Baptist Faith and Message" of the Southern Baptist Convention. The Bible is the only authoritative and final standard for belief and conduct. The Academy Board is the sole authoritative interpreter of the Bible for the Academy.

HPCA's Position on Marriage and Sexuality

1. Every person is created in the image of God (Gen. 1:26-27) and deserves to be treated as such. Christians or non-Christians living in a lifestyle outside of God's design still have the opportunity to be redeemed and their relationship with God restored (1 John 1:9).

2. The Bible teaches that the only appropriate expression of all sexual intimacy happens within the confines of a covenant marriage relationship between one man and one woman and contributes to God's design for human flourishing (Gen. 1:27-28; 2:24-25; I Tim. 5:14).

3. Man is a special creation of God, made in His own image. He created them male and female. Denying one's biological gender is dishonoring to God's created order (Gen. 1:26-27, 2:21-24).

4. Any practice of heterosexual sexual intimacy outside of marriage is against God's created design and obstructs human flourishing (Ex. 20:14; Prov. 5:18-23; 6:20-35; 1 Cor. 6:9-10; and, Heb. 13:4).

5. The Bible clearly states that the practice of homosexual acts is always sinful and lies outside of God's created order, distorting the grand design of God's gift of sex (Lev. 18:22, 20:13; Rom. 1:26-27; 1 Cor. 6:9-11; and, 1 Tim. 1:8-10).

6. Because of the curse of sin, human sexual desires do not always line up with God's design. God's help should be sought to help control those sexual desires that are not in line with His plan (Gen. 3; Rom. 5:12-21, 7:18-25; and, Gal. 5:16-24).

7. Temptations or desires for sexual expression outside of a heterosexual covenant marriage do not in and of themselves constitute sin (James 1:13-15).

8. One sins when he or she willfully entertains sexual thoughts or actions outside of a heterosexual covenant marriage (Matt. 5:27-28; and, James 1:15).

9. The Bible teaches that believers should seek to marry other believers (1 Cor. 7:39; II Cor. 6:14).

10. The Bible does not condemn marriage between people from different races or cultures (Gen. 1:27, 3:20; Num. 12; Acts 17:28; Gal. 3:28; Col. 3:9-11; Rev. 5:9, 7:9).

11. Children, from the moment of conception, are a blessing and heritage from the Lord and are created in His image. Abortion is a sinful act that destroys God's special creation. (Gen. 1:26-27, Psalm 139:13-14)

12. We believe lifelong singleness, and thus celibacy, is neither imperfect, incomplete, nor insufficient for human flourishing, but instead offers Christian believers unique opportunities for dedication of time and energy for Christian service (1 Cor. 7:6-8, 32-38).

High Point Christian Academy Admissions

High Point Christian Academy (HPCA) as Ministry HPCA is a school in which God's guidance and direction is continually sought. Our school is a ministry in leading children/youth to a saving faith in Christ and development of Christian character. We promote high academic standards, good study habits and strive to help our students achieve skills in creative and critical thinking. The Academy promotes honor of the body as the temple of God, and teaches good health habits and bodily fitness. We teach the Bible as God's inerrant Word and give our students opportunities to experience a personal, saving relationship with Christ as their Lord and Savior. Basic doctrines of the Christian faith are taught and we encourage each student to apply these principles in daily Christian living. We help each student develop his whole personality, based on a proper understanding and acceptance of himself and on the full development of his capabilities in Christ. We encourage the wise use of time as God's stewards. The Academy fosters attitudes and values needed to establish God-honoring relationships and teaches the use of material things for the glory of God.

Non-Discrimination Policy HPCA is a religious institution that admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. HPCA does not discriminate on the basis of race, color, national or ethnic origin in its administration of its education policies, admissions policies, tuition assistance, and athletic and other school-administered programs.

We celebrate cultural diversity, oppose racism in any fashion, and believe in the impartiality of God and the equality of all people as described throughout the Bible.

Communication Our ministry requires that there be close communication between home and school. If HPCA is to be an extension of the home, there must be communication between the two concerning educational objectives, methods of achieving those objectives, obligations of each party, and the need for unity and harmony between home and school. Therefore, when parents and students seek admission to HPCA, it will be assumed that they are in complete accord with the objectives, methods, and obligations which accompany such admission.

Because of the importance of harmony and open communication between the home and the school, parents are expected to bring problems or areas of confusion or misunderstanding to the attention of HPCA personnel immediately and privately.

Parental Involvement Is Key In order to support the educational process and be an encouragement to the student, parents are asked to take an active part in the HPCA program. As in any activity children undertake, the interest and involvement of parents have a tremendously positive influence on their performance. Opportunities also exist for parents to involve themselves in classroom activities, chaperone field trips, and volunteer during holiday school parties and other special events.

Admission Is a Privilege It is important to understand that because attendance at HPCA is a privilege and not a right, this privilege may be forfeited by any student (or family) who does not conform to the standards and regulations of the institution. HPCA may at any time request the withdrawal of a student who, in the opinion of HPCA, is not in harmony with the spirit of the institution.

High Point Christian Academy is a religious, nonprofit organization providing an education in a distinctly Christian environment, and it believes that its biblical role is to work in partnership with the home to mold students to be Christ-like. On those occasions in which the atmosphere or conduct within a particular home is counter to or in opposition to the biblical lifestyle the school teaches, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student. This includes, but is not necessarily limited to, living in, condoning, promoting or supporting sexual immorality (promiscuity, homosexuality, alternate gender identity) or otherwise having the inability to support the moral principles of the school (I Cor. 6:9-10, Eph. 5:3, Heb. 13:4, Rom. 1:24-27, Matt.19:4-6).

Entrance Requirements Applicants in grades 3-12 are required to submit recent standardized test scores such as EOG, Terra Nova, Stanford, Woodcock Johnson, etc. Applicants may be required to take an entrance test for the purpose of proper grade placement. It will generally be necessary for a student to score on or above the grade level being requested. If entrance tests are required, they will be scheduled through the Admissions office.

Students applying for entrance to our Kindergarten program should have reached their fifth birthday on or before August 31st. Exceptions can be made on an individual basis. A placement test will be administered to all Kindergarten applicants. This assessment is a reliable and consistent indicator used to determine Kindergarten readiness, together with the considerations of maturity level, preschool performance, teacher recommendation, and other factors.

All students who are accepted into HPCA are accepted conditionally. Students are expected to adhere to the rules and procedures of the Academy and to maintain passing grades.

HPCA's normal practice does not allow children to skip grades. The assignment of students to classes or teachers is the sole responsibility of the administration of HPCA. Children may not transfer from one class to another class because of preference for a particular teacher or classmate.

Athletic Eligibility: Students who desire to participate in extracurricular *athletic* activities must be enrolled as a full time student on track to graduate (excludes football).

Re-Enrollment All returning students have the right of first renewal on maintaining their status at HPCA. This also applies to siblings not yet enrolled at HPCA. In January of each year, communication giving specific information will be sent to all families regarding re-enrollment for the next school year. HPCA reserves the right not to accept re-enrollment due to delinquent tuition or other fees, lack of support from parents, or if HPCA is not meeting the student's needs.

Immunization Requirements A record of immunization is due no later than 30 calendar days after school begins for all new students. Students may not attend school if records are not obtained after the 30 day period.

Students entering the seventh or twelfth grade must provide documentation showing the following:

- 7th Grade: a Booster dose of Tetanus, diphtheria, and pertussis (Tdap) and one dose of Meningococcal Conjugate Vaccine (MCV).
- 12th Grade: Booster dose of Meningococcal Conjugate Vaccine (MCV).

HPCA 2026-2027
Financial Information

General School-Wide Financial Information

Online Application Fee: There is a non-refundable application fee that is paid online at the time the application is submitted.

TUITION: Tuition can be paid monthly or yearly. If paying in full for the year, payment must be submitted by June 1, prior to the start of the school calendar year. All Academy families must establish a Tuition Account through Veracross. Tuition does not include field trips, athletic and fine arts fees, yearbooks, PE/school uniforms, AP exams, online classes, Resource Services, senior fees, and additional hours of care, such as early room, afternoon programs, lunch programs, etc.

Veracross Tuition Management System: There is a yearly fee dependent on the selected payment plans chosen by the family. This amount is drafted by Veracross with your first monthly payment. Veracross Tuition Management may charge additional transaction fees.

SUSPENSION FOR NON-PAYMENT: Students are not allowed to attend class when their accounts become 30 days delinquent. Students are subject to dismissal if their account is not brought current within one week of their suspension. Students will be suspended only once during a school year for a delinquent account. A subsequent suspension for non-payment may result in the student's dismissal from HPCA.

TUITION REFUNDS: There will be no refund for absences from school. Exceptions are only made in the case of hospitalization of your child with a serious illness. A doctor's note is required.

RETURNED CHECK FEE: A fee of $40.00 will be charged for all returned checks.

LATE FEES: A school late fee is assessed each month if tuition and fee installment payments are not paid by their due dates. The fee will be assessed to your Veracross Tuition account. We encourage you to make timely payments to avoid a late fee.

FORCE MAJEURE: The student's guardians understand that the duties and obligations of the School may be suspended immediately without notice during all periods that the School is closed because of force majeure events including, but not limited to fire, acts of God, war, governmental action, terrorism, epidemic, pandemic or any other event beyond the School's control. If such an event occurs, the School's duties and obligations may be suspended or postponed until such time as the School, in its sole discretion, may safely re-open campus, transition to a distance learning model, alter the school calendar, daily schedule, or shorten or lengthen the school year in order to complete the academic programs. The student's guardians further understand that the sole remedy for a force majeure event is future service delivery, if and when possible, and that their obligations will continue. No portion of any amounts paid or outstanding will be refunded or cancelled if the School determines it is necessary to transition to a distance learning model, alter the school calendar, daily schedule, or shorten or lengthen the school year in order to complete the academic program or if the School is closed or is unable to provide classes, instruction, or other services to the extent that such change has been caused by force majeure. Any failure or delay in the performance of the School because of force majeure will not relieve the student's guardians of their obligations to pay any amounts owed under their contract.

Financial Information

Re-Enrollment Fee: (Non-refundable) Tuition rates do not include the annual registration fee, which is $140.00 (preschool) and $190.00 (TK – 12th grade) per returning student.

Registration Fee: (non-refundable): The registration fee for new students enrolling in their first year is $150.00 (preschool) and $200 (TK – 12th Grade) per student.

New Student Tuition Deposit: $300.00 PER STUDENT (non-refundable). This deposit will be applied toward the yearly tuition. This deposit is in addition to the registration fee.

Extended Care Options: Registration fees (non-refundable) for extended care options are: Preschool and Elementary/Middle School Afterschool Program ($30.00 per student) and Preschool Early Room Program ($15.00 per student – both campuses). All registration fees must be paid at the time of registration.

LATE CHARGE: A $ 1.00-per-minute late fee applies to children not picked up by their designated time.

Preschool Change of Care Request: If a request to reduce services is made, a $50.00 fee will be assessed to your tuition account. Requests for programming changes must be made by the 15th of the month prior. Programming changes, once approved, will begin on the 1st of the following month.

Withdrawal Fee: Students are considered enrolled for the entire school year; therefore, budgets and teacher contracts are set accordingly. The early withdrawal of student(s) creates an opening, which HPCA may not be able to fill with a viable candidate. Student(s) who withdraw after May 31 for the upcoming school year will be charged $1,000.00 (Preschool) and $ 2,000.00 (TK–12th grade) per student. In addition, the full month's tuition is due for any month in which the student(s) attend school one day. All fees are due in full and are non-refundable. Refunds are for tuition only and will be issued to accounts paid beyond the current month. Official transcripts, report cards, and records cannot be released or sent to other schools with an outstanding balance remaining at HPCA.

HPCA Tuition Assistance (TK – 12th grades only): A limited amount of financial aid is available yearly for which families may apply; proof of financial need is required. There is a fee to apply through our Tuition Aid vendor, the third party administering this aid. The financial aid application deadline is March 15 for current families.

High School Technology Fee: $225.00 yearly required fee for all 9th – 12th grade students (non-refundable).

Activity Fee: $15.00 (Preschool and Elementary students) and $20.00 (Middle and High School students) assists with covering the following activities for these divisions: Preschool and Elementary Field Days and HPCA branded shirt for these events, and Middle and High School Days of Service and HPCA branded shirt for these events. This Activity Fee is non-refundable.

Lunch: The lunch program for all TK-12th grade students is an independently run program that school fees and tuition do not cover.

High Point Christian Academy Academics

A-Day / B-Day Block Schedule for 6th-8th Grade

Students rotate through a weekly schedule of elective classes during 2nd period (First period for 6th grade) Students have three core classes one day and three different core classes on the next day. In this A-Day / B-Day rotation, students have all core classes.

Academic Probation (6 – 8th Grade)

Students who have a grade below a 60 in a core subject or their average falls below a 60 on a quarterly report card may be placed on academic probation. Probation may be lifted at the end of the next quarter provided the students have brought their core class grade to a 60 or above and their average is 60 or higher. Students who do not score a 60 or higher in the final cumulative grade for each core subject may not be promoted to the next grade level.

Bell Schedules (Middle School)

Regular Schedule (6th Grade)
8:00 – 8:05 Homeroom
8:10 – 9:35 (Specials)
9:40 – 10:55 1st Period
11:00 – 12:00 2nd Period
12:05 – 12:30 Lunch
12:40 – 12:55 2nd Period cont.
1:00 – 2:15 3rd Period
2:20-2:40- Open Gym
2:45 Dismissal

Regular Schedules (7th & 8th Grade) (*Chapel schedule varies on Wednesdays)
8:00 – 8:05 Homeroom
8:10 - 9:40 1st Period
9:45 – 11:10 2nd Period (Specials)
11:15 – 1:20 3rd Period & Lunch (7th Lunch 12:05 – 12:35) (8th Lunch 12:10 – 12:40)
1:25 – 2:55 4th Period
2:50 7th Grade Dismissal
2:55 8th Grade Dismissal

Canvas (6th – 8th Grade)

6th – 8th grade participate in a web-based communications tool called Canvas. In 6th – 8th grades, students and parents can see both assignments and grades. To access this information, go to the academy's website, www.hpcacougars.org.
While Canvas is a valuable source of information and teachers make every attempt to keep it updated and accurate, the instructions/assignments given in middle school class by the teacher always supersede those which are on Canvas.

**PLEASE download and familiarize yourself with the Canvas app for homework, projects, tests, quizzes, and up to date grading for your student.

Computers and Laboratory

Computers and laboratory equipment are never to be moved by students from their respective rooms. Students must always get permission before using this equipment other than during their regular class time. Students should not alter the settings on school computers without permission.

All necessary computer hardware, software, and internet access will be provided to students enrolled in computer-related classes.

Computers: Internet Policy

The Internet provides great educational benefits. Yet some Internet-accessible material may contain items that are illegal, defamatory, or potentially offensive. Internet access is given as a privilege to students who agree to act in a considerate and responsible manner. We require that

students and parents accept the following rules for acceptable on-line behavior:

1. Students are responsible for good behavior on the Internet. General school rules for behavior and communications apply.
2. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files will always be private.
3. The following are **not** permitted:
   a. Sending or displaying offensive messages or pictures.
   b. Using obscene language.
   c. Using computers, mobile devices, or internet technology to harass, insult, attack, or otherwise demean others.
   d. Intentionally damaging or defacing computer systems, mobile devices, printers, or network equipment.
   e. Violating copyright laws.
   f. Accessing another User's login and/or password; including but not limited to, Academy network login, Google Email Services (i.e. Gmail), School Management System (i.e. Veracross), Learning Management System (i.e. Canvas).
   g. Trespassing in another's folders, work, or files.
   h. Intentionally wasting limited resources or participating in activities that jeopardize network security, including but not limited to unnecessary bandwidth consumption, mass email broadcast, spam or hacking related activities.
   i. Employing the network for commercial purposes.
   j. Revealing the personal address or phone number of yourself or any other person without permission from your instructor.
   k. Installing any software on school-owned computers or mobile devices.

   Violations may result in a loss of access as well as other disciplinary or legal action.

4. If the academy is made aware of a student who uses the internet outside of the academy in an immoral or inappropriate manner or that has an adverse effect on the academy's testimony, the student may be subject to disciplinary action by the academy administration.

Core Memory Verses (ESV: English Standard Version)

The academy has developed a list of core verses for the students to memorize. Each grade level adds a verse. Students are expected to memorize their grade level verse and all the previous grade level verses. It is our desire that students who graduate from the academy will have these 13 verses hidden in their hearts which will enable them to find comfort, confront the culture, and witness to others.

K	John 3:16	For God so loved the world, that he gave his only Son, that whoever believes in him should not perish but have eternal life.

1st	Romans 8:28	And we know that for those who love God all things work together for good, for those who are called according to his purpose.
2nd	Proverbs 3:5-6	Trust in the LORD with all your heart, and do not lean on your own understanding. In all your ways acknowledge him, and he will make straight your paths.
3rd	John 14:6	Jesus said to him, "I am the way, and the truth, and the life. No one comes to the Father except through me.
4th	Hebrews 12:2	Looking to Jesus, the founder and perfecter of our faith, who for the joy that was set before him endured the cross, despising the shame, and is seated at the right hand of the throne of God.
5th	Joshua 22:5	"Only be very careful to observe the commandment and the law that Moses the servant of the LORD commanded you, to love the LORD your God, and to walk in all his ways and to keep his commandments and to cling to him and to serve him with all your heart and with all your soul."
6th	Ephesians 4:29	Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear.
7th	Romans 3:23	For all have sinned and fall short of the glory of God….
8th	Ephesians 2:8-9	For by grace you have been saved through faith. And this is not your own doing; it is the gift of God, not a result of works, so that no one may boast.
9th	I Timothy 4:12	Let no one despise you for your youth, but set the believers an example in speech, in conduct, in love, in faith, in purity.

10th	Romans 12:1-2	I appeal to you therefore, brothers, by the mercies of God, to present your bodies as a living sacrifice, holy and acceptable to God, which is your spiritual worship. Do not be conformed to this world, but be transformed by the renewal of your mind, that by testing you may discern what is the will of God, what is good and acceptable and perfect.
11th	James 1:22	But be doers of the word, and not hearers only, deceiving yourselves.

12th	II Cor. 10:4-5	For the weapons of our warfare are not of the flesh but have divine power to destroy strongholds. We destroy arguments and every lofty opinion raised against the knowledge of God, and take every thought captive to obey Christ…

Grade Determination and Reporting

Report cards are issued at the end of each quarter to inform parents of student achievement. We use report cards to recognize excellence (honor roll) and to determine middle school sports team and academic club eligibility. We also use grades to identify student academic deficiencies, to plan instructional assistance and to ensure proper student placement.

Quarter grades are determined from grades on class work, quizzes, homework, projects, major papers and tests. During each quarter, teachers in 6th – 8th grade update grades to CANVAS. This Internet-based reporting feature allows the viewing of student grades. On rare occasions, the grades on Canvas and the final report card may not be identical. The official grade is on the report card.
For middle school students, the final (or yearly) grade is the average of the four quarter grades.

Grade Scale (3rd – 12th Grade)

A: 90 – 100 **B:** 80 – 89 **C:** 70 – 79 **D:** 60 – 69 **F:** 59 and below

Open Gym

Students with a D or an F in any class, elective or core, will NOT have open gym but will report to study hall.

Homework (6th-8th)

Homework is defined as "out-of-class preparation which is assigned by a teacher." Homework can be given for reinforcement of classroom instruction, practice in skill development, memorizing important information, applying skills, and preparing or studying for tests.

Students are responsible for completing homework assignments by the due dates given by the teachers. Incomplete or late assignments may result in academic penalties. It is a student's responsibility to seek clarification of assignments and to seek assistance from the teacher as soon as the need is realized.

Parents should recognize the important role of homework to the total instructional program of their child. Students develop independent study skills (necessary for high school) through the completion of homework, and studies show a correlation between student achievement and homework. Parents should be aware of assignments, encourage completion of assignments, and assist in appropriate ways. Check Canvas, as it is an excellent tool to assist parents.

If a student does not complete his/her homework, the teacher will enter this into Canvas. Most times, the assignment can still be completed and turned in the next day for a late grade.

Two missing assignments in the same week may result in forfeiting open gym or after school detention.

Honor Roll (6th – 8th Grade)

At the end of each quarter, students are recognized on the A Honor Roll when they earn all A's on their report card for the respective quarter. Students who earn all A's and B's are recognized on the AB Honor Roll. At the end of the year, final grades are used to determine yearly Honor Roll status.

Academics Over Breaks

During Fall, Thanksgiving, Christmas, and Spring breaks, students will not be assigned tests, projects, homework, or other assignments during that time to allow for true breaks.

Literature

We want not only to provide students with a solid foundation of varied literature, but also to teach them to evaluate literature for Biblical truth as well as literary excellence. Although the Academy does not agree with every work used or every situation included in approved selections, we do realize that there is academic value in studying them. By allowing students to examine aspects of our history and culture through literature*, in the light of God's truth and under the guidance of a Christian teacher*, they will further develop their Christian worldview. Emphasis will be placed on exploring the influence of the Bible on literature and Christian authorship. *Students in 7th/8th grade may be placed in our college prep English class or Honors

Math for the Middle School

7th Grade General Math

Seventh Grade General Math provides an opportunity for students to solidify basic math skills. Students on this track will have the following high school schedule:

8th Grade: Pre-Algebra
9th Grade: High School Algebra I
10th Grade: Geometry or Geometry Honors*
11th Grade: Algebra II or Algebra II Honors*
12th Grade: Advanced Math Class or Honors Advanced Math*
(*Subject to student's schedule and class availability)

Students who complete this track successfully will meet the eligibility requirements to enroll in the UNC system as well as other colleges and universities upon graduation from HPCA.

*For students in General Math, there will be an additional opportunity for a Math Lab that assists with tutoring and follow-up from instructional application each math period.

7th Grade Honors Math (Pre-Algebra)

Students who meet 2 of the 3 following criteria in the sixth grade may be offered the opportunity to skip 7th grade general math and take Pre-Algebra in the 7th grade:

1. earned an overall grade average of 90% or higher in sixth grade math (Final Grade on Report Card.)
2. placed in the 80th percentile or higher on the total math section of the End of Grade Achievement Test.
3. scored a grade of 80% or higher on the diagnostic test administered in class in the sixth grade year.

To remain in Pre-Algebra (an honors class for seventh grade), an average grade of 80% or higher must be maintained each quarter. If a student fails to meet this requirement, the student may be placed in 7th Grade Math for the remainder of the school year or repeat Pre-Algebra in the 8th grade.

(It is very important to understand that pushing students into classes for which they are not ready may be detrimental to their future success in math. Skipping seventh grade math to take Pre-Algebra brings some challenges. Students who are not ready may struggle and math may become a source of frustration for years to come.)

8th Grade Math Placement

Students who passed 7th grade general math with a 60 or higher will take Pre-Algebra in the eighth grade.

To be enrolled in Algebra I (an honors class in the eighth grade) a student must successfully complete seventh grade Pre-Algebra with a grade of 80% or higher and/or have a recommendation from the teacher. Students whose overall Pre-Algebra grade is less than 80% will take Pre-Algebra again in the eighth grade. *Students who pass Algebra I in the 8th grade will receive high school credit. Students must be in attendance for the majority of the school year to receive credit. Partial credit will not be given. Their Math grade will not count toward their high school GPA.*

High School Placement

Students are placed in a high school class based on their performance in the eighth grade and teacher recommendation.

8th Grade Class and Performance 9th Grade Placement

Pre-Algebra with grade of 60 or higher High School Algebra I

MS Algebra I with grade of 69 or lower High School Algebra I

MS Algebra I with grade between 70 and 86 Geometry

MS Algebra I with grade 87 or higher Honors Geometry

The administration reserves the right to adjust these requirements as needed to accommodate teacher schedules and class sizes.

Progress Reports

Progress reports are issued for students at the middle of each nine-week grading period. 6th-8th grade parents will be emailed a reminder to check Canvas for their child's progress.

Promotion, Retention and Skipping Grades

HPCA operates to serve the best interest of the individual student. This is to be kept in mind with regard to promotion or retention. Retaining a student is an important decision and in every instance, the decision should be considered carefully. Several factors need to be evaluated. These include the student's academic progress, general ability, social and emotional adjustment, and physical maturity. Another question to answer is, "Will the retention benefit the student?"

Report Cards

Report cards are issued at the conclusion of each nine-week grading period via email. A final report card may be mailed home after the school year has concluded and all financial obligations have been met.

Study Halls (Middle School)

Middle School students may have a few study halls in their weekly schedules. Study Halls are a quiet time for students to work on homework, study for tests, and complete assignments. Students who have completed all their work may read a book of their choosing. Disruptions in study hall may result in a behavioral notification.

Summer Learning

If students struggle academically in a core subject, they may be asked to participate in summer learning online with our IXL program or through iReady. This option is also available to parents who have their student enrolled in Resource and are seeking summer learning opportunities.

Testing

As a tool to help determine achievement and placement, each spring a nationally standardized test will be administered to students in grades K-8. For students who are absent during standardized tests, make-up tests will be given for Math and Language subtests only. Students who are absent for unexcused reasons (i.e.: family vacation, etc.) will not make up subtests that are missed. If a family is utilizing the North Carolina Opportunity Scholarship Program, students MUST take all IOWA examinations.

*During the IOWA testing week, students will not have homework, tests, quizzes, or projects due the days of testing or the day following testing.

Textbook Policy

All textbooks are examined prior to the new academic year and given a rating. *N=New, G=Good condition, F=Fair condition P=Poor (Book is not acceptable for future use)* Each book is examined at the end of the academic year for damage.

A book that cannot be given to a new family in a rising grade due to damage would need to be replaced per the textbook fine schedule. All textbook fines must be paid prior to receiving your child's report card.

Textbook Fine Schedule

A fine for a book that has notable damage will be determined by the division principal. The fee will be based on the number of years the text has been in circulation. This can be either cover damage or damage to the pages of the textbook.

1 Year of Circulation 90% of Cost of Replacement Text
2 Years of Circulation 80% of Cost of Replacement Text
3 Years of Circulation 50% of Cost of Replacement Text
4 Years of Circulation 40% of Cost of Replacement Text
5 Years of Circulation 30% of Cost of Replacement Text

Any lost textbooks will result in covering the full cost of the replacement.

All consumable/non-consumable books remain the property of High Point Christian Academy with the exception of Bible workbooks.

All non-consumable books must be covered with a book cover.

No adhesive book covers are to be placed on non-consumable books.

Clear contact paper is approved for use on non-consumable textbooks which have a soft cover.

High Point Christian Academy Attendance

Punctuality and consistent school attendance are vital to success in school. These practices help to ensure that our students get the full benefit of the academy's instructional program.

Absences

It is the responsibility of parents to ensure that their student attends school. When a student is absent from school:

- Prior notification is required for any extended absences for family trips, personal mission trips, etc.
- Post notification is required for any absences due to appointments, illness, family emergencies, etc.

(Please submit these notifications to the office. Parental notes are strongly preferred, but academy personnel will document a parent's phone call, voice mail or other verbal explanation for a student's absence.) Please contact the Middle School Administrative Assistant when a student is going to be absent and enter the information into Veracross.

A student with more than 20 absences during the school year will not be promoted to the next grade without review from the administration. A middle school student with more than 12 absences in the same class over the course of the year may receive a final grade reduction of 10 points. Teachers and administration will take into consideration chronic illness, lengthy hospital stays or other serious family situations when deciding on promotion in this situation.

Whenever a middle school student is absent, he/she may not participate with an athletic team in practice or games without approval from the administration.

A student who misses more than ½ of a school day (arrives after 11:00 or leaves before 11:10 and does not return) is considered absent from school. To be counted present on chapel days, students must be present until 11:40am.

Arriving Late or Leaving Early

Students who arrive late to school must go to the office and sign in. (Parents are not required to come in.) Students will be given a Tardy Slip to present to their teachers when they enter the classroom.

It is recommended that a student who plans to leave school before the end of the school day should bring a note from home and present it to the office *before school starts*. Students absent for a medical or dental appointment are expected to return to school at the end of the appointment (if time permits) and are to check in at the office immediately upon return to campus. Again, students must obtain a note from the office to return to class.

Parents must report to the office to sign students out early. Students may be released only to parents and those adults noted by parents on the Statement of Cooperation Form or in Veracross. For student safety, we can make **no exceptions**.

Students who are dismissed early from their classes due to athletic events are responsible for the daily work given in that classroom. Students must partner with their teacher to ensure they have the information needed to complete assignments, and any important information from the class being missed.

Class Trips

Students who do not attend a class trip will be counted absent for the day.

Make-up Work Procedures (Middle School)

Students may make up missed work without penalty within the same number of course days they were absent, beginning with the first class meeting after they return. Assignments are due by the end of the corresponding course day following the allotted make-up period, up to a maximum of five A days or five B days.

Examples:

- If a student misses **one A day**, the student returns to school, attends the **next A day** to receive instruction, ask questions, and complete the work, and the assignment is due **by the following A day**.
- If a student misses **two A days**, the student has the **next two A days** after returning to complete the work, and it is due **by the third A day**.
- If a student misses **one A day and one B day**, the student has the **next A day** and the **next B day** to complete the respective assignments, with each assignment due **by the following meeting of that course**.

If a student leaves a class early for any reason, all work that is assigned for that class will be due the very next class. No additional time is given.

It is a ***student's responsibility*** to check with teachers for missed work, to turn in assignments and to schedule make-up tests.

Makeup Tests/Quizzes/Projects (Middle School)

If a student misses a class when a **test or quiz** is scheduled, the student must be prepared to make up that test or quiz on the day the student returns. The student is to arrange with the teacher when to make up that test (study hall, after school, open gym, etc.) Points will be deducted if tests and quizzes not made up within 5 days of a student's return,

If a student misses the class immediately before a test is scheduled, the student must be prepared to take the test on the day the test is originally scheduled.
If a student is absent the day a project is due, the project will be due the next time the class meets.

Teachers may show additional grace beyond the above policies in extraordinary situations.

Tardiness to School Arrival (Middle School) Students arriving at school after homeroom will report to the main office to sign-in and receive a pass to his/her classroom. Excessive tardies are

unacceptable; therefore, after the fifth tardy and each subsequent tardy within any grading period, the student may receive an after school detention.

*Additional tardies, within the quarter, can result in further disciplinary consequences.

Planned Absences

For planned absences (family trips, sporting events, etc), we ask for parents to be understanding of the additional workload placed on teachers. We will make reasonable efforts to provide assignments before your trip, but we may not always be able to accommodate these requests. Students will be allowed to make up work upon their return to the academy. To maintain academic integrity, we generally *cannot* give tests before a trip, but students can take them when they return.

Requests for Assignments and Homework (unplanned absences)

When students are absent, office personnel sometimes receive requests for assignments missed or homework, which the parent will pick up later in the day. If we receive your request by 9:00 am, assignments and homework will be available for pick up between 3:00 - 4:00 pm. (**Please note:** Teachers may refer parents and students to Canvas to get assignments.)

Within the school day, it is our desire for teachers to have every minute possible for instruction; therefore, we ask that parents **not** go to the classrooms to pick up assignments during school hours.

Tardies

Tardiness to School: School will start promptly at 8:00 am. Students must have a Tardy Slip from the office if they arrive after the 8:00 am bell.

Tardiness to Individual Middle School Classes: All students are to be in their assigned area/room when the bell rings. A student who enters the room after the tardy bell has sounded will be considered tardy.

High Point Christian Academy Discipline (Middle School)

Conduct

We believe discipline is a very important part of the learning environment. It is our goal to be consistent and fair in our discipline. Students are expected to adhere to these biblical principles:

- **Respect God** I Cor. 6:19-20; Mat. 15:8-9
- **Respect Self** Ps. 119; I Cor.6:19, Phil. 4:8, Col. 3:17
- **Respect Others** Phil. 2:3; Prov. 18:24, I Thess. 5:15
- **Respect Property** Prov. 3:9

Minor Misconduct (6th – 8th)

Violations of the following rules may result in middle school students receiving a behavioral notification in Veracross. These guidelines are not intended to be all-inclusive but rather examples which may result in the notification: (Student may or may not receive a verbal warning prior to being issued a notification.)

- Classroom tardiness
- Acting in a manner that interferes with the instructional process
- Mildly abusive language between or among students, not including profanity
- Failure to carry out directions (starting bellwork, etc.)
- Littering classrooms or academy grounds or contributing to a mess
- Public display of affection between couples (i.e. holding hands, hugging, etc.)
- Running, shoving, yelling, boisterousness, or "horseplay"
- Use of toys such as laser lights, shock pens, etc.
- Out of dress code
- Teasing/gossiping –1st offense (repeated offenses may be considered serious misconduct)
- Using a cell phone, music device, or other electronic equipment between 8:00am and dismissal without permission from the teacher each and every time.
- Using the Lord's name in a disrespectful manner
- Entering another student's locker, book bag, purse, etc. without permission
- Minor damage to school or personal property
- Other unacceptable conduct as determined by the teacher or administration.

Serious Misconduct (6-12)

Students involved in misconduct listed below, while on campus or at any school-related activity, may be disciplined as indicated in the **Disciplinary Practices** section depending on the severity of the situation as determined by the administration. *Students involved in misconduct outside of school or when school is not in session where their behavior has an adverse effect on the Academy may also receive discipline.* This list is not intended to be all-inclusive.

- **Disrespect, abusive words, or actions –** Students shall respect other students, faculty, and staff by utilizing appropriate language and actions at all times. (Eph. 4:29, Rom. 12:10)
- **Bullying/Harassment-** Students shall not engage in any form of harassment, which includes bullying, hazing, teasing or any other behavior that creates an environment of intimidation. Students may not covertly take pictures, digital or video recordings without a person's

permission. See the Anti Harassment Policy at the end of this section for additional information. (Eph. 4:29-32, I Pet. 2:1)

- **Cheating –**The first time a student is caught cheating and/or plagiarizing, parents will be contacted by the teacher, a behavioral notification will be given, and a grade consequence will occur up to a grade of a zero. The teacher may also have the student redo their work or a portion of it. The second time a student is caught cheating, the parents will be contacted by the administration, a zero will be given for the work, and an after-school detention may be assigned. The student will automatically be placed on disciplinary probation. This policy will be carried out for any student who is involved in cheating on an exam, test, quiz, report, homework, or other assigned work by the teacher. Any student who willingly provides answers for another student may receive the same discipline. (Ex. 20:15, Eph. 4:28)

  Students are not allowed to write or draw on their skin for it may be mistaken for test or quiz reference.

- **Fighting –** Students shall not fight or attempt to cause bodily harm to another student. If a student attempts to promote a fight, the other student should walk away and report the incident to a faculty member. Student(s) involved in fighting will be reported to the principal. Both students, under most circumstances, may be disciplined when involved in a fight. (Mat. 5:39, Gal. 5:22-23, Eph. 4:31)
- **Internet – Inappropriate Usage** – Students shall not use the internet inappropriately. Inappropriate may be defined as using offensive language, making threats, posting sexually suggestive material, posting/viewing/live streaming offensive videos/photos, gossiping, harassing, humiliating, embarrassing, slandering, taking the Lord's name in vain, visiting pornographic websites, or any other activity that is not honoring to the Lord. (I Thes. 5:15, Phil.2:3, Ex. 20:7, Eph. 5:4)
- ***Plagiarism*** *– Students are not allowed to use Artificial Intelligence (AI) for any academic work unless directed by their teacher. Submitted assignments must always be the original work of the student, or appropriately cited following APA/MLA style guide. All work may be evaluated by using authenticity verification technology. Violation of this policy will be handled similar to issues of cheating. This policy is subject to updates at any time.*
- **Perceived threat** – Students shall not engage in any activity or bring items to campus or any school-related activity which may be considered threatening. (Heb.13:17, Col.3:12)
- **Possession and/or use of lighters/matches –** Students shall not use or have in their possession lighters or matches while on campus or at any school-related activity. (Heb. 13:17)
- **Possession or use of tobacco, alcohol, illegal drugs, vaping paraphernalia, or prescription medication not prescribed for the student –** Students shall not use or have in their possession any of the aforementioned items. If a student is involved in this type of activity on campus or at any school-related activity, the substance, material, or object will be confiscated and reported to the principal. Drug testing may be required. Parents will be contacted and the student may be suspended or expelled from the academy. (Rom.13: 1-2, I Cor. 6:19-20, Eph. 5:18)
- **Possession and/or use of a weapon –** Students shall not use or have in their possession any weapon while on campus or at any school-related activity. The weapon will be confiscated and the student will be reported to the principal. The student may be suspended or expelled. Pocket knives are considered a weapon and fall under this rule. (I Thes. 5:13-15, Titus 3:1-2)
- **Sexual promiscuity or immorality –** Students shall remain sexually pure according to biblical standards. A student who engages in, condones, promotes or supports sexual immorality which includes but is not limited to promiscuity, homosexuality, alternate gender identity, or otherwise has the inability to support the moral principles of the school may be dismissed from the school (I Cor. 6:9-10, Eph. 5:3, Heb. 13:4, Rom. 1:24-27, Matt. 19:4-6).

- **Skipping school or a class –** Students shall attend school and all assigned classes. Any student who skips school and/or classes or leaves campus without school permission will receive disciplinary action. Also, tests, quizzes or other class work missed by the student while skipping will not be allowed to be made up. The student will receive a zero for this work. (Heb. 12:1, Heb. 13:17)
- **Stealing or major damage to school or personal property –** Students shall respect school property and the personal property of other students, school employees, and other persons. Parents will be responsible for the cost to repair or replace any stolen/damaged property or equipment. (Ex. 20:15, Phil. 2:3-4, Eph. 4:28)

Behavior notifications are recorded by teachers and turned into the Middle School Administrative Assistant and Principal through a Veracross form. After each behavioral notification, parents will be notified via email.

Based on the cumulative number of notifications, students may expect these consequences: (For each notification, the student may be separated from peers during lunch or open gym.)

- 1st Notification – Student may be separated from peers during lunch or open gym.
- 2nd Notification– Student may be separated from peers during lunch or open gym.
- 3rd Notification –30 minutes of after-school detention
- 4th Notification –45 minutes of after-school detention
- 5th Notification - 1 hour of after-school detention
- 6th Notification – One day of in-school suspension
- 7th Notification –Two days of in-school suspension or OSS and student disciplinary probation
- 8th Notification - OSS- possible dismissal from school
- 9th Notification - Multiple Days-OSS, Student may be dismissed from school
- 10th Notification–Administrative discussions for next steps

After-school detention will be Tues.-Thurs. from 3:00 – 3:30 or 3:00-4:00pm.

The notification count begins anew at the beginning of each quarter. However, a record of all notifications are kept on file. Students receiving 20 or more notifications may be dismissed from HPCA. Even though notifications are given for minor infractions, multiple notifications become a serious discipline issue when a student does not respond properly by adjusting his/her behavior.

Disciplinary Practices

Academy administration responds to serious student misconduct by administering one or more disciplinary actions as described below:

- **Parent Conference –** Parents are informed of the situation and asked to administer appropriate discipline at home.
- **After-School Detention** – Student performs after-school class work or clean-up duties.
- **In-School Suspension (ISS)** – Student is removed from the classroom for the entire day and

completes classroom assignments. The student will not eat in the cafeteria or attend any school function during school hours and will be automatically placed on disciplinary probation. All missed work that is due during the suspension (tests, projects, homework, etc.) may be reduced by half a letter grade (5 percentage points).Students may participate in after-school activities at the discretion of the coach/advisor. (Students may face further consequences in other clubs or activities: i.e.: Jr. Beta Club, Student Council, athletics, fine arts, homecoming court, etc.) The student may be placed on disciplinary probation.

- **Out-of-School Suspension** – Student will not be permitted on academy property or allowed to attend any school functions during the school day or after school hours. The student will also be automatically placed on disciplinary probation. All missed work that is due during the suspension (tests, projects, homework, etc) will be reduced by one letter grade (10 percentage points). (Students may face further consequences in other clubs or activities: i.e.: Jr. Beta Club, Student Council, athletics, fine arts, homecoming court, etc.)
- **Disciplinary Probation** – A student may be placed on disciplinary probation and will have a specified time to correct poor behavior or attitude. A student may be placed on disciplinary probation based on the following factors:
    - Deliberate defiance and disobedience
    - A rebellious spirit (negative, mocking or scorning attitude) which is unchanging after much effort by teachers
    - An accumulation of multiple behavior notifications over the course of the school year
    - Any major discipline that occurs.

  At the end of the quarter, academy administrators will evaluate the student's recent behavior and decide to either lift the probation or recommend the student withdraw from the academy. Any serious behavioral problem, which occurs during disciplinary probation, may result in the immediate withdrawal of the student.
- **Expulsion –** A student may be permanently removed from the academy for repeated rules violations, serious misconduct, or multiple suspensions. Expulsion of a student involves the consultation and agreement of the administrative team. The following list has examples of serious misconduct that may result in expulsion. This list is not intended to be all-inclusive.
    - Harassment
    - Fighting, perceived threats, and/or weapons on campus or at any school-related activity
    - Usage, sale or possession of illegal drugs, drug paraphernalia, or alcohol or Sexual promiscuity or immorality
    - Making threats (verbal, written, gestures, social media, email, etc.) against the academy, faculty, staff, or students whether in a serious, casual, or joking manner. Student may also be referred to law enforcement agencies.

Searches

Administration reserves the right to search students' vehicles, lockers, book bags, purses, cell phones, etc. or their person if there is reason to suspect a school rule has been violated. Students and parents are expected to cooperate with the school.

Re-enrollment of a Withdrawn Student

Any student who is withdrawn (dismissed) from the academy due to academic and/or disciplinary reasons must wait one calendar year before making an application for re-enrollment.

High Point Christian Academy generally follows the disciplinary procedures contained herein. However, there are circumstances in which the school administration and/or board may determine, in their sole discretion, that it is appropriate not to follow progressive disciplinary steps. In cases in which a student has engaged in egregious, immoral, or other unacceptable behavior, the school reserves the right to suspend or expel the student immediately.

Student Anti-harassment Policy

The policy of High Point Christian Academy is to provide an academic environment that is free from harassment—whether based on sex (gender), race, color, national or ethnic origin, age, or disability—an environment that is free from all forms of intimidation, exploitation, and harassment (including sexual harassment), where all individuals treat each other with dignity and respect. The school includes bullying in its definition of harassment. The school is prepared to take action to prevent and correct any violations of this policy. This policy applies to the actions of administration, teachers, staff, parents, volunteers, and students. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion.

HPCA does not tolerate harassment of students, nor does it tolerate reprisals against any student who makes a harassment complaint. Administration, teachers, staff, volunteers, and students who violate this policy are subject to disciplinary action, including expulsion from school or discharge from employment. Any administrative personnel who receive a complaint of harassment and fail to appropriately report it or take corrective action pursuant to this policy are also subject to disciplinary action, up to and including discharge.

I. Definitions and Prohibited Acts

1. **Sexual harassment.** "Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the educational setting, under any of the following conditions:
    - Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress. This may occur by clearly stated acts or words or by implied acts or words.
    - Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.
    - The conduct has the purpose or effect of having a negative impact on the individual's academic performance, or of creating an intimidating, hostile, or offensive educational environment.
    - Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors,

programs, or activities available at or through this school.

2. **Unwelcome and Offensive.** The fact that a student may not openly object to others' actions or words does not prove that they were welcome. Under the law of harassment, or bullying and intimidation, a student does not have to openly object to others' actions or words to prove that the actions or words are unwelcome. Harassment, bullying, or intimidation may occur even if the student originally remains silent or fails to show disapproval. Acts and statements that may not offend some people may be highly offensive to others. Therefore, all employees, volunteers, and students should be sensitive to the feelings of others, whether they object or not.

3. **Verbal Harassment.** Prohibited statements include, but are not necessarily limited to, the use of derogatory descriptions of a student or group of students based on race, color, disability, ethnic or national origin, or age. It is also a violation of this policy to state stereotypical classifications concerning race, national or ethnic origin, color, age, or disability of a student or group of students, especially if they are repeatedly made. Although some students or individuals may enjoy discriminatory identifications and jokes, the school does not tolerate such on its premises or during working hours.

   Examples of prohibited statements include, but are not necessarily limited to, derogatory or vulgar comments regarding a person's gender, sexually vulgar language, remarks about a person's physical anatomy or characteristics, dirty jokes, sexual innuendo, or display of written or graphic materials. Also prohibited are suggestive pictures, magazines, posters, offensive cartoons, and other words or pictures of a suggestive nature. Also prohibited are statements that demean a particular gender.

4. **Physical Sexual Harassment.** Prohibited actions include, but are not necessarily limited to, touching a student in a sexually suggestive way, or touching another so as to invade his or her personal privacy. This includes intentional touching or intentional movements made in order to observe another in a sexual manner. Also prohibited are physical acts such as hitting and pushing, and making physical gestures of a sexual nature. As a general rule, any act or touching of a person that most individuals refrain from doing with a stranger should not be done with another student.

5. **Sexual Harasser.** A harasser may be a male harassing a female, a female harassing a male, a male harassing a male, or a female harassing a female, just as long as the harassment is sexually based or based on the gender of the student.

6. **Race, Color, National or Ethnic Origin, Age, and Disability Harassment.** Unwelcome statements, name calling, or other verbal or physical conduct based on a student's race, color, national or ethnic origin, age, or disability is prohibited if and when any of the following occurs:

   - Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress. This may occur by clearly stated acts or words or by implied acts or words.
   - Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.

- The conduct has the purpose or effect of having a negative impact on the individual's academic performance, or of creating an intimidating, hostile, or offensive educational environment.
- Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through this school.

7. Electronic Harassment. Harassment may occur through a number of mediums or means, including electronic communications. The student anti harassment policy applies to all harassment, including any that occurs by or through any type of electronic communication. This includes, but is not necessarily limited to, internet, email, cell phones or other communication devices. This list of electronic devices is not inclusive, and the policy is intended to cover other types of electronic communication.

8. Physical Harassment. Prohibited actions include, but are not necessarily limited to, the following:

- Display of signs, pictures, cartoons, written statements, or other material that denigrates, intimidates, bullies, or otherwise discriminates against any student based on race, color, national or ethnic origin, age, or disability.
- General harassment, pushing, shoving, or other intentional acts perpetrated in whole or in part because of the student's race, color, national or ethnic origin, age, or disability.

9. Definition of Bullying or Intimidation. "Bullying or intimidation" means any written, oral, or physical act or gesture that a reasonable person under the circumstances should know will have the effect of harming a student or damaging his or her property or placing a student in reasonable fear of harm to his or her person or damage to his or her property, or that has the effect of insulting or demeaning any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, or bullying includes a gesture or an act, whether written, oral, or physical, that is reasonably perceived as being motivated by a characteristic such as sex (gender), race, color, national or ethnic origin, age, or disability.

10. Examples of Harassment, Bullying, or Intimidation. Unwelcome conduct of this type can include a wide range of verbal, visual, or physical conduct of a sexual or other nature. Among the types of conduct that would violate this policy are the following:

- Unwanted sexual advances or propositions.
- Offering academic benefits in exchange for sexual favors.
- Making or threatening reprisals after a negative response to sexual advances.
- Visual conduct such as leering, making sexual gestures, or displaying sexually suggestive objects or pictures, cartoons, or posters.
- Verbal conduct such as making or using derogatory comments, epithets, slurs, and jokes about a student's race, color, national or ethnic origin, age, or disability.
- Verbal abuse of a sexual or other nature; graphic verbal commentaries about an individual's body, race, color, national or ethnic origin, age, or disability; sexually

degrading words used to describe an individual; suggestive or obscene letters, notes, or invitations.

- Physical conduct such as touching, assaulting, impeding, or blocking movements.
- Any conduct that has the effect of insulting or demeaning a student or group of students in such a way as to disrupt or interfere with the school's educational mission or that is severe, persistent, or pervasive so that it creates an intimidating, threatening, or abusive educational environment.

II. Application of Anti Harassment Policy

The student anti harassment policy applies to school hours; to any school-sponsored event or activity, including during school-arranged transportation of any type to or from an event or activity, and whether the activity or event occurs on or off the school campus; while on school property or at school-leased facilities; or at any other time when the event or activity has any school recognition. Additionally, as a Christian school, the school has the right to expect and does expect that students and any employee of the school will conduct themselves in a Christ-like manner and/or as a Christian role model. Conduct violating these biblical standards—whether occurring at school or during school-sponsored events, activities, or functions or not, or on campus or not—is subject to appropriate action by the school.

III. What to Do If You Experience or Observe Harassment, Bullying, or Intimidation

Students who feel that they have been subjected to conduct of a harassing, bullying, or intimidating nature are encouraged to promptly report the matter to one of the school officials designated below.

Students who observe conduct of a harassing, bullying, or intimidating nature are also encouraged to report the matter to one of the school officials designated below. All complaints will be promptly investigated.

IV. Where to Report Harassment, Bullying, or Intimidation

The following individuals are specifically authorized to receive complaints and to respond to questions regarding harassment:

1. Division Principals
2. Head of School
3. Director of Student Life
4. College and Career Counselor

V. Confidentiality

Every effort will be made to reasonably protect the privacy of the parties involved in any complaint. However, the school reserves the right to fully investigate every complaint and to notify a student's

parent/guardian and appropriate government officials as the circumstances warrant. Both the accuser and the accused are not to discuss the situation with other students and/or friends or on social media. They are limited to speaking with school officials, parents/guardians, and law enforcement personnel.

VI. Protection Against Retaliation

It is against the school's policy to discriminate or retaliate against any person, including any student, who has filed a complaint involving harassment, bullying, or intimidation or who has testified, assisted, or participated in any manner in any investigation, formal proceeding, or hearing concerning harassment, bullying, or intimidation. However, if in the course of an investigation or subsequently the school learns that a student or others have made a complaint that was not in good faith or it was known to be false at the time of the complaint, the school reserves the right to take appropriate action. Making false complaints or complaints not made in good faith can jeopardize someone's reputation.

VII. Procedure for Investigation of a Complaint and Taking Corrective Action

When one of the school officials designated in this policy receives a complaint, he or she shall immediately inform the principal or head of school. The principal or head of school will direct an investigation in a manner that is fair to both the accuser and the accused, prompt, and thorough. The contact between the accuser and the accused may be limited prior to, during and after the investigation. If the investigation confirms the allegations, prompt corrective actions shall be taken. The individual who suffered the harassing, bullying, or intimidating conduct shall be informed of the corrective action taken. In addition, any employee or student found to be responsible for harassment, bullying, or intimidation in violation of this policy will be subject to appropriate disciplinary action up to and including expulsion or termination. The severity of the disciplinary action will be based on the circumstances of the infraction. Local law enforcement may also be contacted as the circumstances warrant.

Report Form for Reports or Complaints of Harassment

Complainant _____
Home address _____
_____

Home phone (_____)_____ Work phone (_____)_____

Date of alleged incident(s) _____

What type of harassment did the incident(s) involve?

- _____sexual
- _____racial
- _____national/ethnic origin
- _____disability
- _____age
- _____gender
- _____general bullying/harassment

Give the name of the person who you believe harassed or was violent toward you or another person:
_____

If the alleged harassment or violence was toward another person, identify that person:
_____

Describe the incident(s) as clearly as possible, including such things as what force, if any, was used; any verbal statements (i.e., threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (Attach additional pages if necessary.)
_____
_____
_____
_____
_____
_____

Where and when did the incident(s) occur?
_____
_____

List any witnesses who were present: _____

This complaint is filed on the basis of my honest belief that _____ has harassed or has been violent to me or to another person. I hereby certify that the information I have provided in this the complaint is true, correct, and complete to the best of my knowledge and belief. I agree to keep this complaint was confidential during the investigation. I have read the school's anti harassment policy and understand the procedures the school will follow.
_____

Complainant signature Date _____

Complaint received by (name) _____ Date _____

High Point Christian Academy Middle School Dress Code

Uniforms are required for all students at High Point Christian Academy. We believe that a prescribed wardrobe policy promotes neatness, is cost effective for parents, helps improve self-image and behavior, ensures modesty, promotes community, and decreases distractions in the learning environment.

Hair

Hairstyles for boys and girls should reflect the school culture and should be clean and neatly maintained without unnatural hair coloring (pink, blue, green, etc.). Hairstyles should not be distracting to the educational environment or bring excessive attention to the person.

Shoes

All footwear must cover and protect the toes. (Middle School students should wear shoes that are closed heel as well for use on the playground and other play situations.)

- Acceptable footwear options: Tennis shoes, hiking shoes, boots, crocs w/back strap.
- Not permitted: Flip-flops, sandals, slippers, and other open-toed shoes.
- Students must wear athletic shoes on PE days or their grade will be reduced. (No Crocs, Hey Dudes)

Every Day: Christian T-shirt and HPCA shirt Day

HPCA t-shirts and other *specifically* Christian t-shirts (HPCA Team and Camp, See You at the Pole, Bel Canto, Merriwood Christian Camp, HPCA Field Day, etc) may be worn everyday. Business t-shirts that have verses/biblical slogans on them are allowed. (No music or band t-shirts of any style music.) Bottoms must still be an HPCA uniform item.

Dress Down Day Guidelines

Periodically, students may be allowed to dress down. Clothing should be neat, modest in coverage, and appropriate for a Christian school. Jeans, athletic wear, sweats, t-shirts, flip flops, and sandals are allowed on these days. (See prohibited items below.)

Theme Dress Days

Periodically, students may be allowed to dress according to various themes: sports day, pajama day, western, athletic, green/white, camo, etc. On these days, students may wear hats and paint their hair and face. All clothing should be neat, modest in coverage, and appropriate for a Christian school.

Prohibited Items MS (Student must change clothes before returning to class)

These items should not be worn to school at any time: exceptions are noted.	Tops:	• tank shirts, spaghetti-strap shirts, sleeveless shirts • short shirts or shirts with low-cut necklines
	Bottoms:	• leggings, jeggings, tights, or other stretch-type material, unless covered with other clothing. (Regular school dress day requires shorts or skirts which are no more than 4 inches above the top of the knee.) • sagging shorts or pants. • short shorts as determined by office personnel.
	General:	• rude/vulgar descriptions or language on clothes. • clothes that advertise alcohol, tobacco, any music groups, etc. • clothes with holes or the appearance of holes. • earrings for boys at school. • body piercing jewelry other than earrings for girls. • attire/accessories with references, symbols, or slogans that are political or controversial. • bandanas and hats (after arrival to school) unless part of theme day attire. • unusual hair coloring (i.e. pink, green, blue, etc.) unless part of theme day attire.

Middle School Specific (regular school days)

(see website for pictures)

Tops

Middle School (6-8): Polo-style shirts and dress shirts that button all the way down the front (solid colors, stripes, prints, or plaids. (No graphics, or sheer material.) Shirts must be modestly buttoned. MS students may also wear (without collared shirts underneath) quarter zips/buttons, hoodies without full zippers, sweatshirts/sweaters with standard crew necks or higher. These may be plain, name brand logo, college, etc. No music artists. These items may not be taken off during the school day without a collared shirt underneath. Collared shirts must be worn under v-neck, scoop neck, full zippers, and crop tops.

Bottoms

Students may wear uniform-style long pants, Bermuda-style shorts, jeans, cargo shorts or pants, or capris from any vendor provided they look like school uniforms and meet the following guidelines:

1. Solid navy blue, khaki, black, gray, green, or white.
2. Shorts should be no more than 3 inches above the knee.
3. Holes or appearance of holes are not acceptable.
4. Pants and shorts should be worn properly.
5. Long jean pants are acceptable in Middle School any day in the colors listed above. Jean shorts are allowed with proper length.

Skirts and Skorts

Girls may wear skirts and skorts from any vendor provided they look like school uniforms and meet the following guidelines:

1. Material must be a chino-type material or twill weave made of cotton (no denim or corduroy.) 2. Solid navy blue, khaki, black, gray, green, or white.
3. No more than 3 inches above the knee.

Game Days

Middle School students participating in an HPCA athletic game that day may wear their team's t-shirt or jersey. Bottoms must still be an HPCA dress code item.

Special Performances

Middle School students may be required to wear black dress pants, white dress shirts, and black shoes for special performances (i.e.: Band Concert, Jr. Beta Induction, Chorus, etc.) or special events/activities. See the sponsoring teacher for specifics.

Consequences

Any student not dressed in accordance with this policy may receive a warning, a behavior notification, be withdrawn from the classroom to change to proper attire, or be sent home.

This dress code policy is not intended to be all-inclusive. The administration reserves the right to make decisions on items not specifically mentioned. It is important that all clothing and accessories be clean, neat, modest, inoffensive, and not distracting to the educational environment.

High Point Christian Academy Extracurricular Activities (Middle School)

Activities and Clubs

Middle school students can be involved in a variety of student clubs and activities which may include:

ACSI Competitions: (Band/Chorus/Art)
Junior Beta Club
Student Council
Various other Clubs (Yearbook, Chess, Robotics, Spanish)

Athletics **(See athletic handbook for more detailed information)**

Students may also try out for several athletic teams. The number of teams offered per sport depends on the number of students who try out. In cases where the number of students trying out is larger than the number of positions available, cuts may be made.

Middle School Girls' Sports	Middle School Boys' Sports
Basketball	Baseball
Cheerleading	Basketball
Cross Country (7-12)	Cross Country (7-12)
Golf	Football (6-12)
Soccer	Golf
Softball (6-12)	Soccer
Swimming (7-12)	Swimming (7-12)
Tennis (6-12)	Tennis (6-12)
Track (7-12)	Track (7-12)
Volleyball	Wrestling (6-12)

Academic Standards for Athletics

All student athletes must have an average of 70% or above and not fail more than one core course in the previous quarter to be eligible to participate in the athletic program. Grades will be checked each quarter when report cards are distributed.

Student athletes who participate in the fall must have had a final average of 70% or above the previous year and have not failed a core class. Also, they may not have failed more than one course for the year. Student athletes who do not meet the academic standards will be ineligible to participate in sports during the next quarter.

Students who are ineligible may try out for a team and/or practice with a team but will be unable to participate in competitions. They will not travel with the team to away games. After 4 ½ weeks, ineligible students' grades will be re-evaluated. If grades meet the eligibility requirements at that time, the student may begin to participate in the competitions.

Students who attend athletic events must maintain respectful decorum at all times. This includes cheering for our HPCA cougars and being respectful towards the opposing team's players, referees, coaches, and parents. Failure to abide through respect can result in a school issued behavioral notification and up to dismissal from the athletic event.

Additional policies and procedures for the athletic program-athletic handbook (bottom)..

Junior Beta Club (7th & 8th Grade)

At the beginning of the second quarter of the seventh grade year, students may have the opportunity to join the Junior Beta Club. The Junior Beta Club is composed of students who display Christ-like characteristics, maintain a high level of academic achievement, and desire to serve others. The purpose of the club is more than recognizing students who have achieved a certain standard. Its purpose is to train students to lead by serving others. Therefore, there are certain expectations of the members. Monthly meetings will be held that members must attend. They must be willing to make sacrifices so they can serve others in various school projects and community service activities. It is a great opportunity for students to serve others in the community and to learn more about their own personal gifts and abilities that the Lord has provided.

There are three requirements for becoming a member.

Academics
At the end of the sixth grade school year, students will need to have a numerical average of 95.00 or higher. We will look at the final overall average, not each quarter. Students will also need to maintain a 95.00 or higher during the first quarter of the seventh grade. These grades include all core classes and special classes. Students who receive a "C" or lower in any class will not be considered for membership even if that "C" is in a special class.

Behavior
Students must have a good behavior record to become a member. Students who have received major disciplinary action or have a pattern of behavior notifications may not be considered. Students who have disciplinary issues after being inducted in the Junior Beta Club may be placed on probation, prohibited from participating in certain events, or dismissed from the club.

Christ-like Servant's Heart
Students who have met both of the above requirements will be asked to complete permission forms from parents and reference forms from teachers and/or youth pastors.

Students who do not meet the criteria in the seventh grade may be eligible after the second quarter of the eighth grade. All students will also have an opportunity to join the High School Beta Club in the 10th grade.

High Point Christian Academy General Information

After-School Program

Our after-school care hours are from 2:15 – 5:45 p.m. for grades TK – 6. Any student not picked

up within 15 minutes of dismissal will be sent to after-school (a charge may be incurred). If students are **dismissed** early due to inclement weather, the After-School Program will not be available. 6-8th grade students should be picked up as soon as possible after school.

Athletic/Fine Art Events

HPCA does not recommend that students in grades TK-8 attend athletic/fine art events without parent supervision. Limited supervision is available.

Afternoon sports practices, in the fall and winter, do not qualify for student supervision unless the student is on one of those teams. Students cannot hang out in the Refuge to watch practices unless they are siblings of one of the players. Students not on those teams need to report to the main office for dismissal. If there is a home game, in the Refuge, students may attend after school and wait for the game to start.

- Wednesday night youth at GSBC does not begin until 5pm. Students must be picked up by a parent or guardian and brought back to youth. The church staff nor the HPCA staff are responsible for students after school unless in a designated school-based activity.

Cell Phones/Electronic Devices

Electronic Devices can be distracting to both students and faculty. Cell phones, music devices, smart watches, smart glasses, ipads, game consoles, headphones, and other electronic devices must be turned in each morning and picked up at the end of the school day. Students who violate this policy will have their devices collected by administration. Students may pick them up at the end of the day from the Middle School office after the first violation. For a second violation, parents will be notified before the device is returned and they must come and pick it up. For a third violation, parents must pick up the device and students will not be allowed to bring it back for three weeks.

Students are not to listen to music, stream videos, view pictures, or share files that are profane, immoral, or otherwise inappropriate during school or extracurricular functions. Administration reserves the right to examine the contents of any device that has been confiscated if cause exists to suspect Academy rules have been violated. HPCA is not liable for the loss or damage of these devices or accessories.

Cell Phones (Middle School 6th – 8th)

Cell phones and other electronic devices (watches, glasses) can be distracting to both students and faculty. Therefore, the following procedures will be followed:

1. Middle school students are to turn in their cell phones, smart glasses, and smart watches to office personnel in the Refuge between 7:30 a.m. and 8:00 a.m. (Late arriving students will turn in their phones to the main Refuge office.)
2. The phones/glasses/watches will be stored inside the main Refuge office during the school day.

3. After the last class of the school day, students may pick up their devices from the 1st floor atrium or Refuge if they are in sports after school.

4.. If parents need to get an urgent message to their student or talk with their student, the office personnel will assist in these matters.

Consequences

If a student does not turn in the phone/watch to the office, the following consequences will occur:

1. Phone/watch will be confiscated and sent to the office.
2. Student will receive a behavior notification.
3. A parent must come to school to pick up the phone/watch/device at their convenience.

Additional rules

1. Earbuds or headphones are not to be used inside the buildings.
2. Students are not to take, post, share pictures/videos of HPCA employees or other students without prior permission.
3. Students are not to listen to music, stream videos, view pictures, or share files that are profane, immoral, or otherwise inappropriate during school or extracurricular functions. Administration reserves the right to examine the contents of any device that has been confiscated if cause exists to suspect Academy rules have been violated. HPCA is not liable for the loss or damage of these devices or accessories when not in our possession.

Chapel

Chapel attendance is required of all students because spiritual growth and worship are a vital part of the academy's philosophy and purpose. MS/HS chapels meet on Wednesdays at 8:05 until around 9:05.

Child Abuse Reporting

The state of North Carolina requires citizens to report allegations of suspected child abuse to the Department of Social Services (DSS) when there is cause to suspect that physical or emotional abuse, sexual abuse or exploitation, inadequate supervision, or other forms of abuse have occurred. While the academy is expected to communicate with parents regarding the well-being of their child, the administration is placed between the parent and the state, acting on behalf of the child and in accordance with state law. It is the academy's policy not to contact parents in advance of making a report to the DSS. Appropriate academy staff will make such reports in the best interests of the child and do not, once cause to suspect is established, have any legal alternative except to make the report to the DSS for their investigation and review. The academy may also undertake an inquiry of school personnel prior to making a report to determine whether or not there are sufficient grounds to require reporting.

Chromebook Loaners

When a student utilizes one of HPCA Chromebooks either at school or takes one home on loan, these chromebooks are carefully monitored by our school. Inappropriate internet searches that are made on these chromebooks are flagged by our staff. If inappropriate searches occur, parents will be notified. It is important that our students continue to see and search for images that are honoring to God.

Community Relations - Advancement

Use of and Creation of Social Media Networks

- HPCA has official social media accounts that are managed by school officials. Public social media accounts are not to be created using the school's name, logos, or images of the school or school officials, unless written permission has been granted by the Advancement Director.

Fundraising/Sponsorships

- All solicitations must receive written approval by the Advancement Director before businesses and/or individuals are approached for donations (financial or in-kind). On-campus solicitation of non-HPCA sanctioned events/causes are not allowed.

Branding Policy

- Students and parents are not permitted to create, re-create, or revise the HPCA school logo. The use of the school logo is not allowed for personal sales, personal gain/benefit, or misrepresentation of the school. If a parent/student would like to use the school logo for public use, prior written permission must be given by the Advancement Director. To review the complete Branding Policy, please contact the Advancement Director.

Crisis Management **(Fire Drills, Tornado Drills, Lockdown Drills)**

As required by the State, fire drills, tornado drills, and lockdown drills will be practiced to ensure proper and safe course of action in case of emergency.

Dismissal: End of School Day

All TK-8th grade students must exit the building with the group through the front doors of the Education Building lobby. Sixth Grade will be picked up at the back of the Refuge. Any TK-6th grade student who is not picked up within 15 minutes of dismissal will be sent to After-School (a charge may be incurred). High school students must pick up their siblings from the Refuge lobby.

Seventh and eighth graders may wait in our Refuge lobby until 4:00.

Wednesdays-Middle School students MUST be picked up from school and cannot wait/hang around in the Refuge for church/youth activities to begin at 5pm.

Drinks in Class (6th-8th)

Water is essential for proper brain functioning; therefore, students may have water in class. Water

must be in a bottle that can be closed to prevent spills. Students are not allowed to have open cans of drink or any kind of drink cup in their classes or in their lockers. These items have the potential of spilling and damaging books and other materials for which the drink owner will be responsible to cover the cost. Students who have these types of containers or drinks other than water will be asked to dispose of them.

Field Trips

Parents will be notified in advance of field trips. Permission slips must be signed for each field trip. Some parents may be asked to help chaperone. Students are expected to ride the bus to and from the activity. Parents may ride the bus or van, as space is available. When space is not available, parents may choose to travel in their own vehicle at their own expense and liability. Students will not be allowed to ride in their parents' vehicles or other parents' vehicles. (For extenuating circumstances, seek permission from the teacher and/or administration.) At times, there may be a cost to the students and parents for the field trip. *Siblings are not allowed to attend field trips.*

Field Trips to destinations that may involve political issues (i.e: Raleigh, Washington DC, etc.)

Students who attend these field trips are to be observers and learners. Students and chaperones are not to engage in political protests; chant political messages; approach or engage people who are protesting or assembling; display signs; or wear any clothing, hats, buttons, etc. that are political in nature. Students/chaperones may purchase such items while in these venues, but they must be secured away inside their luggage during the trip.

Flowers, Balloons, or Gifts

All flowers, balloons, or gifts must be checked in at the main office. The school office will deliver gifts at the end of the school day.

PICK-up

5th- 8th Grade	These students may wait in the handprint tile area for their older sibling to pick them up.

Locker Policy (6th-8th)

Students are expected to identify all their clothing, lunch boxes, book bags, etc. and to remove personal belongings from the hallways each day. All unlabeled items or items left outside of lockers will be placed in lost and found.

Tape, items with adhesive backing, writing, or printed materials are not allowed on lockers.
Lockers are the property of HPCA and are subject to inspection by school personnel as needed.

Lost and Found

Students are expected to identify all their clothing, lunch boxes, book bags, etc., and to remove personal belongings from the hallway each day. All unlabeled items will be placed in Lost and Found in a bin behind the bleachers. All items not claimed at the end of each quarter will be donated to a non-profit organization.

Lunches and Snacks (Middle School)

MS students may purchase certain items from the Dining Commons during study halls and class changes (see study hall guidelines in each class). They must not be late to class or they will incur a tardy. Students are not to purchase sodas or candy before or during the school day.

Lunches and Snacks (6-8)

Lunch and snacks brought from home will not be refrigerated. Microwaves are available for grades 5-12.

Medication

Please refer to the Medication Administration Procedure at the end of this handbook.

Off-Campus Activities and HPCA Staff Involvement

Employees of High Point Christian Academy are often asked by parents to assist with activities that are off-campus and not sponsored by the school such as babysitting, tutoring, private lessons, chauffeuring, etc. The Academy will not be responsible for the actions of school employees occurring off-campus at activities/events that are not sponsored by the school.

Parent Conduct

The administration, faculty and staff will strive to maintain an atmosphere and guidelines for the students that will promote positive behavior. It is imperative that parents cooperate and reinforce classroom guidelines. Following are some suggestions:

1. Pray daily for the teachers, administrators, staff and the students
2. Be positive. Look for the good.
3. Be encouragers. Build one another up.
4. Do not gossip. Know the facts and support them.
5. If you do not understand something, ask the right people. Do not assume.
6. Be positive about the school in front of the students; never be negative. The seeds you sow will determine the type of plant that grows.
7. Be a team player.
8. Remember your suggestions are important – let us hear from you.

If a parent fails to comply with the established academy policies, refuses to submit to administrative directives, or becomes disruptive to the Academy environment, the student's privilege of attending High Point Christian Academy will be forfeited.

Parent/Teacher Conferences

Parent conferences are encouraged and may be scheduled by the principal, teacher, or by parent request. After the first quarter two half days will be designated Parent/Teacher Conference days.

The main point of contact between the teacher and family will be through email or Veracross Canvas or other educational information systems (DoJo) will not be utilized for formal communication.

Parties

On occasion, teachers will have classroom parties for various events. Parties promoted by parents must be cleared through the teacher. No red-based drinks are allowed at classroom parties. Swim parties are not permitted in 6th-8th grade due to liability concerns.

Parties (Middle School)

Parents interested in organizing a party should see the grade level leader or the principal.

Party Invitations

When students are having a birthday party, etc., and invitations are being sent home, please mail/email the invitations or make phone calls. Cell phone numbers will not be provided by the Academy. Invitations are not to be handed out in the classroom unless all students in that class are to receive one.

Promotional Materials

From time to time, HPCA will photograph or video students and student activities and may include these in school publications and promotional materials. General parental consent is given for the students to be photographed or videoed by the school in the course of school activities. Consent is also given for HPCA to use any photographs or videos in these publications or promotional materials unless the parents send a signed note requesting otherwise.

Security

Maintaining a safe, secure environment for all students and staff is very important. For the safety of everyone, please check in at the front Refuge desk any time you enter the building (except for regular arrival and dismissal times.) All entrances to the facility are kept locked. A police officer will be on duty every school day from 7:30 am – 5:30 pm. The police officers will patrol the parking lots, conduct perimeter checks of the buildings, and be available to assist in emergency situations. Surveillance cameras record activity 24 hours a day in parking lots, hallways, dining commons, and other common areas.

Sexual Purity Classes

We believe that the parents are responsible for the education of their children and they should be the first to introduce this topic to their children. We want to support you in this process and reinforce what you are teaching at home. Therefore, we are providing you with our curriculum so we can work together.

- 6th Grade: Self-control, love languages, progression of the physical aspects of relationships, and a review of last year's concepts.
- 7th Grade: promiscuity, adultery, sexually-transmitted diseases, rape, and sexual reproduction (We encourage parents to introduce this topic to their students and then for HPCA to reinforce it.)
- 8th Grade: abortion, adoption, God's design for marriage, and a review of all the topics taught in earlier grades

While we will be open and direct with the students, we will also be sensitive to their age and work to protect their innocence. Students will be allowed to ask questions and they will be answered if we deem appropriate.

Student Driving Policy

Students enrolled at HPCA who are under age 18 and wishing to obtain a NC driver's license or learner's permit from the local DMV office must first obtain a DEC (Driving Eligibility Certificate) issued by the secondary school principal or designee. The school will provide the student a signed DEC within 5 days of the request for a license or permit provided the forms are available and the student meets all criteria.

Student Telephone Use

All students are expected to make all car pool, lunch, or after school arrangements before coming to school each day. In case of an emergency, the student should report to the office, and the secretary will assist the student in making the necessary call. **All other telephones are reserved for staff use.**

Every effort will be made to deliver important phone messages received in the office to students sometime before the end of the school day.

Traffic

For the safety of your children and for efficiency in dropping off/picking up students, we ask that you follow these guidelines:

1. **Pull up to the speed bump** when possible. This will allow multiple cars behind you the opportunity to unload and load at the same time.
2. When parking and walking into the building, please use the **crosswalk** and wait for the traffic duty teacher or police officer to signal when it is safe to cross. Walking between cars is dangerous.
3. During dismissal, if you need to have a **conversation** with the teacher, please park and come inside.

Transporting Students

Students are not to transport other students on any school-related activity (field trip, athletic events, etc) without signed parent permission and approval from a school official. Students are not to leave campus during school hours via personal transportation without prior written permission from parents and approval from a school official.

Students will not be allowed to be picked up from school via outside transportation services such as Uber or Lyft.

Tutors and Other Outside Services

High Point Christian Academy often provides a list of tutors, counselors, and businesses associated with the Academy. These lists are not intended to be recommendations, but rather

resources that parents may choose to utilize. The Academy will not be responsible for the actions of the people and organizations that are listed.

Vending Machines (Middle School)

Middle School students are not permitted to purchase sodas and candy until during school hours. These items will be confiscated if purchased before or during the school day. Students may pick these items up after school from the office. Repeat offenders may be given a behavioral notification.

Visitors

Parents and family members are welcome to visit during the school day. It is essential that every parent and/or visitor sign in at the school's Refuge office for a visitor's badge. Any other person wishing to visit during the school day must have permission from one of the administrators. Non-HPCA students are **not** allowed to visit during the day or for lunch, but exceptions *may* be made for visiting family members or former HPCA students. We welcome students' pastors for lunch.

Volunteer Policy

- **Purpose:** This policy sets the expectation for a volunteer as a role model for students. A volunteer is a person who serves in a position of trust, leadership and has regular contact with High Point Christian Academy students and parents (e.g. classroom helpers, chaperones, library workers, etc.)
- **Background:** The mission and objectives for High Point Christian Academy are founded upon biblical principles. Therefore, the lifestyle of each regular volunteer is an important issue.
- **Policy:** The volunteer will manifest by daily example the highest Christian virtue, serving as a Christian role model (1 Timothy 4:12) both in and out of school to students (Luke 6:40) and to others. Christian influence is demonstrated by word, deed, example, and shared experience. Therefore, the volunteer is expected to be a role model in judgment, dignity, respect and Christian living.
- A background check is required for all volunteers who accompany students on off-campus field trips. The cost is $15.00 and is to be paid for by the volunteer. A signed release will be required prior to HPCA conducting a background check. **Background checks are valid for 3 years; however, the Volunteer Information Form must be completed annually.**
- *All volunteers must complete the Volunteer Information Form at the beginning of each school year.*

	Visitors Procedure
	● Family members/former students/ministers who are visiting with students during lunch. -Check in at the MS Refuge Desk and receive a visitor's tag.

	Volunteer Capacity Required Items
Level 1	1. Volunteer Information Form ● assisting teachers in clerical situations. ● assisting teachers with class parties. ● assisting students in the classroom with teacher supervision.
Level 2	1. Volunteer Information Form ● chaperoning/supervising students on 2. Background Check off-campus field trips.
Level 3	1. Volunteer Information Form ● transporting students by school bus or personal vehicle. 2. Background Check 3. Volunteer Driver Application is required if using personal vehicles to transport students.

Weather-related School Closing

The academy will make its own decisions regarding school closing due to inclement weather. **We will not automatically follow Guilford County Schools' decision.** You may visit our website at www.hpcacougars.org. Local television stations will broadcast school closings. We will also send out text messages. The administration and the school board will determine make-up days.

If school is in session, but you determine it is too dangerous to transport your student to school, the absence will be excused and no academic penalty.

Student Commitment – Middle School

This will be reviewed in Middle School Bible Classes
and students will make a commitment to abide by these standards.

1. I understand the school's philosophy of Christian education, and I am in agreement with the purpose and philosophy of High Point Christian Academy.

2. I will faithfully support the school through my prayers and positive attitude, and in keeping with Matthew 18:15, I am committed to giving a good report by sharing any complaints and negative comments only with the people involved. Unresolved issues will be taken care of using the school's chain of command.

3. I understand that the standards of HPCA do not tolerate profanity, obscenity in word or action, dishonor to the Trinity and Word of God, disrespect to the personnel of the school, or continued disobedience to the established policies of the school.

4. I understand that tobacco, alcoholic beverages, illegal or unauthorized drugs on campus or off campus at any time of the year, are serious violations of the standards of High Point Christian Academy, and may result in severe disciplinary action including the possibility of immediate dismissal.

5. I understand that HPCA reserves the right of dismissal of any student who persistently and willfully neglects his academic work; exercises poor citizenship; reflects adversely on the Christian principles of the Academy or is engaged in, condones, promotes or supports behaviors or lifestyles that are inconsistent with biblical guidelines as indicated in the student handbook. This policy applies to behavior on and off campus and throughout the calendar year.

6. I understand that assessments will be made to cover damages to the school, including breakage of windows, book damage, and the abuse of other personal property.

7. I pledge to honor all students in word and deed.

8. I agree to adhere to the policies and procedures stated in the Parent/Student Handbook.

9. I sincerely give my pledge to the above items. I understand that failure to comply with the established regulations and discipline could forfeit my privilege of attending High Point Christian Academy.

Student Signature:_____

High Point Christian Academy

Medication Administration Procedures

Please note: no medication will be given without completed medication forms. New forms must be completed each school year.

Prescription and Non-prescription Medication:

1. In accordance with North Carolina General Statute § 115C-375.1, **physician authorization (signature)** and **parent permission** are required before school employees can administer any prescription and/or over-the-counter medication. The Prescription Medication Form (PMF) and the Over-the-Counter Medication Form (OTC) are available in the school office or on the HPCA website under the forms tab.
2. Parents/guardians may come to the school and administer medication directly to their child if they do not have a PMF or OTC form on file.
3. Prescription medications must be brought to the school office by the parent/guardian in the pharmacy labeled container which indicates the following information:
    a. Student's Name
    b. Physician's Name
    c. Date of Prescription
    d. Name of Drug
    e. Dosage/Directions for Administration
4. Over-the-Counter medication must be brought to the school office by the parent/guardian in the original labeled container and will be administered according to the physician's written instructions.
5. Parents are responsible for notifying school personnel of any medication changes. 6. Daily non-emergency medication will be kept and administered in the school office. Medications will not be administered in the classroom except in individual cases approved by the principal and school nurse.
7. Emergency medications, such as Epi-Pens and rescue inhalers, will be kept in the first aid pack in the classroom or in the lunchroom as deemed appropriate.
8. Students, who turn in a completed and signed Prescription Medication Form (PMF) and a Student Agreement for Self-carried Medication (SASM) Form, may self-carry emergency medications.
9. Each dose of medication administered by staff will be recorded on a Medication Administration Log.
10. No medications will be given beyond the expiration date.
11. The parent/guardian is responsible for removing medication from the school premises when treatment has been completed. Medication left on school premises at the end of the school year will be discarded if not picked up by the parent/guardian within 2 weeks after the last day of school.

HPCA 2025-2026 Safe & Healthy Protocols

Deciding when to keep a sick child home from school is not always easy. But when a child is truly sick, it is necessary for the child to stay home to get well and to prevent spreading illness to others.

Students should not be at school if they have any of the following conditions:

● **Communicable Diseases** (covid, e-coli, MRSA, etc.) - the school will follow the directives of the physician's office and/or local health department.
● **Fever at or above 100 degrees** – Student should be fever free without fever reducing medication for 24 hours before returning to school.
● **Vomiting** – Student should stay home until no vomiting has occurred for 24 hours.
● **Diarrhea** – Student should stay home until no diarrhea has occurred for 24 hours.
● **Strep Throat** – Student may return to school 24 hours after treatment with a prescription antibiotic begins and the student has been fever free for 24 hours without fever-reducing medications.
● **Pink Eye** – Generally, student may return to school 24 hours after treatment with a prescription antibiotic ointment or eye drop. However, please consult your child's physician because cases vary in type and severity.
● **Undiagnosed Rash** – Especially if accompanied by fever, discomfort and/or behavior change.
● **Head Lice** – Student may return to school after being treated with a lice treatment product, if no live lice are present. Parent/guardian must provide proof of purchase of a lice treatment product.
● **Nasal Discharge** that is thick, profuse or yellow/green.
● **Cough** that is persistent enough to limit physical activity.

If a student goes home sick from school with (but not limited to) the above symptoms, they will need to stay home for a full 24 hours before returning to campus.

If you have questions regarding when your child may return to school, please email our school nurse team. Please take all necessary precautions with your child, as it is our responsibility to keep our students, faculty, and staff healthy while on our campus!

Please email Mrs. Weisner, Middle School Administrative Assistant, vweisner@hpcacougars.org when your student is going to be absent due to sickness or other family needs. Please update your student's information in Veracross when they are going to be absent from school.

When Can My Child Return to School?
● The chart on the following page provides information to help you determine when your child can safely return to school after an illness.
● The chart is not all inclusive.

- The chart provides general recommendations.
- The chart does not take the place of consulting your child's medical provider

Common Childhood Infectious Illnesses	
ILLNESS/DISEASE	**HOW IS IT SPREAD? WHEN CAN CHILD RETURN TO SCHOOL?**
Common Cold	Contact with droplets from nose, eyes, or mouth of infected person; some viruses live on surfaces (toys, tissues, etc) for several hours. No restriction unless child has fever or is too uncomfortable or fatigued to participate in activities
Cough **Covid**	Contact with droplets from nose, eyes, or mouth of infected person; some viruses live on surfaces (toys, tissues, etc) for several hours. No restriction unless child has fever or is too uncomfortable or fatigued to participate in activities Airborne respiratory virus Discuss with the school nurse
Diarrhea **Ear Infection**	Contact with droplets from nose, eyes, or mouth of infected person; some viruses live on surfaces (toys, tissues, etc) for several hours. No restriction unless child has fever or is too uncomfortable or fatigued to participate in activities
Fever	Temperature at or above 100 degrees. No fever for 24 hours (without fever-reducing medicine) and child feels well enough to participate
Fifth Disease	Contact with droplets from nose, eyes, or mouth of infected person. No need to restrict once rash appears (unless fever is present)

Flu	Highly contagious; contact with droplets from nose, eyes, or mouth of infected person; virus can live on surfaces (toys,tissues, door knobs). No fever for 24 hours (without fever-reducing medicine) and child feels well enough to participate.
Hand, Foot and Mouth Disease	Contact with fecal, oral or respiratory secretions. No fever for 24 hours (without fever-reducing medicine), no secretions from blisters, and child feels well enough to participate.
Head Lice	Direct contact with an individual's hair and sharing brushes, hats or bedding. After treatment with a lice treatment product and no live lice present.

Impetigo	Direct skin contact, nasal discharge, or contaminated surfaces. After at least 24 hours of antibiotics; cover lesions.
Mononucleosis	Contact with the infected person's saliva. No restriction unless child has fever or is too uncomfortable or fatigued to participate in activities.
Pertussis (whooping cough)	Contact with droplets from nose, eyes, or mouth of infected person. After appropriate antibiotic treatment for 5 days, and child feels well enough to participate in activities.
Pink Eye (conjunctivitis)	Highly contagious; contact with secretions from eyes of infected person or contaminated surfaces. After 24 hours of treatment; however, please consult your child's physician because cases vary in severity and type.
Ringworm	Direct skin contact with infected person, animal, surface, or object contaminated with the fungus. After 24 hours of treatment; ringworm on the scalp requires oral medication
Strep Throat	Contact with droplets from nose, eyes, or mouth of infected eyes, or mouth of infected person; some viruses live on surfaces (toys, tissues, door knobs) for several hours. No restriction unless child has fever or is too uncomfortable or fatigued to participate in activities.

Strep Throat	Contacts with droplets from nose and mouth. After 24 hours of antibiotic treatment, no fever for 24 hours (without fever-reducing medicine) and child feels well enough to participate.
Vomiting	Direct or indirect contact with person or vomit. No vomiting for 24 hours.
***These are general recommendations. This information does not take the place of consulting your child's medical provider.**	
***Please note, this list is not all inclusive.**	

HPCA Athletic

Handbook

Revised June 2026

The purpose of this handbook is to introduce you to the High Point Christian Athletic Department and its guidelines, policies, and expectations. It is our desire that you understand our program and will grow to love and support it as we partner together with your family to build Kingdom Student/Athletes.

Philosophy of Athletics

The athletic program is an extension of the school's Kingdom vision, mission, core values, and philosophy of education. Through the platform of athletics, the program seeks to cultivate Christ-like character and provide opportunities for students to grow spiritually, personally, and physically in ways that produce lifelong benefits.

The primary focus of the athletic program is not merely athletic achievement but the development of young men and women who reflect biblical values in their attitudes, actions, and relationships. Coaches are committed to investing in the spiritual formation of student-athletes, emphasizing principles rooted in God's Word and encouraging students to think, speak, and act in a manner that honors Jesus Christ. Consistent with 1 Thessalonians 5:23, coaches seek to nurture the spiritual growth of each athlete so that the Holy Spirit guides and directs every aspect of life.

By providing opportunities for interscholastic competition, the athletic department supports the overall mission of the school and promotes the biblical principle that all things should be done for the glory of God (1 Corinthians 10:31). Athletics serves as a practical context in which students learn and apply essential biblical truths, including self-discipline (1 Corinthians 9:27), respect and kindness toward others (Ephesians 4:32), faithful stewardship of God-given abilities (Matthew 25:14–30), the pursuit of excellence (Colossians 3:23), wise time management (Ephesians 5:16), and submission to God-ordained authority (Romans 13:1–2).

Through these experiences, the athletic program seeks to develop student-athletes who honor Christ in competition, demonstrate integrity in all circumstances, and use their talents and influence to serve God and others.

The athletic department will promote the biblical definition of winning:

- Doing our best for God's glory. (Col. 3:23)
- Physically winning via the scoreboard. (I Cor. 9:24)
- Acknowledging God in all areas, respecting our opponents and officials, win or lose. (I Thess. 5:18)
- Praying for His guidance in striving to be a true winner. (Phil. 4:13)
- Growing in Godly character.

State and Conference Affiliations

High Point Christian Academy is a member of the North Carolina Independent School Athletic Association (NCISAA). We are currently a Division 3A school. Our conference for Varsity and Middle School is the PTAC - Piedmont Triad Athletic Conference. Other members are Calvary Day, Forsyth Country Day, Westchester Country Day, Caldwell Academy, Burlington Christian, Wesleyan, and Greensboro Day.

Our Football team participates in the NCISAA D2 Division for the regular season and State Playoffs. All NCISAA schools with football and fewer than 375 students will participate in the D2 Division.

Athletic Goals

- Develop Christ-like character and behavior in each athlete.
- Continue to build skill development, individual improvement, and enjoyment of the game.
- Place a greater emphasis on team strategy and competition.
- Develop and nurture the concept of teamwork and team play. Build an attitude of good sportsmanship in each athlete.
- Develop and cultivate in every athlete the proper attitude of respect for fellow competitors, officials, and fans.

Tryouts/Team Rosters

Some teams will need to make cuts due to the number of students trying out. The Athletic Director and coaches must be comfortable with the number of players on the team and with providing adequate coaching, supervision, and playing time to team members. Students may try out for another team if the other team has not yet made cuts.

The Varsity team will be comprised of the best possible team for athletic competition. Students may “play up” above grade level if coaches, the Athletic Director, and families agree. Coaches may utilize JV players during the season for practices and/or games.

Middle School teams will have 2-3 days of tryouts, and High School teams will have two days of tryouts, with a third day if needed.

High Point Christian Academy strives to provide a home for all students who try out for sports. But due to the roster sizes of several sports, we have to limit the number of participants to a set number of athletes. Our coaches do their best to keep as many student-athletes on their teams as possible while maintaining a competitive edge. But not every student-athlete is guaranteed a spot on the team. After tryouts end, our coaches will contact students and parents who did not make the team by phone or letter.

Please understand that before a player is cut, the decision is thoroughly discussed between

coaches and the Athletic Director. Coaches will strive to make the best decisions and choices they can with the wisdom God has granted them. These choices are among the toughest coaches will make and are not taken lightly.

Team Participation – Recommended Numbers

Baseball (all) – 13-18
Football – unlimited
Swimming – unlimited
Basketball (all) – 12-15
Golf (all) – 6-10
Tennis (all) – 10-13
Cheerleading (Var) – 15-20
Soccer (all) – 15-20
Track & Field – unlimited
Cheerleading (MS) – 12-15
Softball (all) – 13-18
Volleyball (all) – 12-15
Cross Country – unlimited
Wrestling - unlimited

Practices and Tryouts

NCISAA Tryout/Practice dates per season
Fall – Monday of the week of August 1st
Winter – Monday of the week of November 1st
Spring – 2nd Monday in February

These are the earliest start times as determined by the NCISAA. Some teams may start after these dates, to be determined by the coaches and the Athletic Director. Dates and times for tryouts will be posted on the website. All athletes must be present at tryouts to be on the team.

Physicals

All athletes must have a current physical and complete the Athletic Registration Process in order to try out or participate in all sports.

Sports Offered

Fall

Varsity Cross Country
Boys Varsity Soccer
Boys MS Soccer
Girls Varsity Tennis
Girls JV Tennis
Varsity Football
JV Football
MS Football
Girls Varsity Volleyball
Girls JV Volleyball
Girls MS Volleyball
Varsity Cheerleading
JV Cheerleading

Winter

Girls Varsity Basketball	Boys JV Basketball	JV Cheerleading
Girls MS Basketball	Boys MS Basketball	Varsity Swimming
Boys Varsity Basketball	Varsity Cheerleading	Boys Wrestling

Spring

Varsity Baseball	MS Baseball	Varsity Track & Field
Girls Varsity Soccer	Varsity Softball	Boys MS Golf
JV Baseball	MS Softball	Boys Varsity Tennis
Girls MS Soccer	Boys Varsity Golf	Boys JV Tennis

Participation in Athletics

Academics/Eligibility

Student athletes must understand the importance of working hard in the classroom and maintaining good grades and behavior. Students must maintain a 2.0 GPA in all classes with no more than 1 F. If this is not maintained, the athlete will not be able to play for 4½ weeks. They are allowed to practice during this time. They are not allowed to travel to away games. After 4½ weeks, grades will be checked, and if they meet the requirements, the student-athlete will be eligible to return to play with the team.

If a student-athlete quits a team before the end of their season, they are not allowed to try out for another team in another season until that team has completed their season. This is to keep anyone from ending their season with one team just so they can go try out for another team in the next season.

NCISAA Eligibility

To be eligible to play, a student must be enrolled as a full-time student at a member school. This means a student must take 5 out of 8 classes at HPCA. A student who turns 19 before August 1st is not eligible for athletic competition. Homeschooled students are allowed to play football at an NCISAA school after approval from the state office of their homeschool academic program.

School Attendance

Students must be in school for at least 1/2 of the day to practice or play in a game that day. Extenuating circumstances occur sometimes, a funeral, long doctors appointment, etc. To get cleared to practice or play on these days, contact school administration to request clearance to participate.

If a team returns to school at 11:30 p.m. or later, they can arrive at school by 9:00 a.m. the next morning (excused) with permission from school leadership, obtained by the head coach. This is a very rare occurrence.

Sportsmanship

As a Christian school, we desire that our sportsmanship be exemplary. Our teams, coaches, and fans are held to the highest standard. Verbal abuse by players, coaches, and fans will not be tolerated during athletic contests, either directed at the other team or officials. These behaviors are inconsistent with the goals and mission of High Point Christian Academy.

Expectations

The following are expected of each athlete on a team:

- Be at all games/practices on time unless you have communicated with the coach.
- Be responsible for keeping grades up and completing missed work due to early dismissals when/if they occur.
- Have a desire to be a great teammate and to respect and listen to his/her coaches.
- Have a desire to work hard to improve skills and knowledge of the sport they are playing.
- Must understand that playing on a team is a privilege and not a right.

Priority

Students participating in an HPCA team shall recognize that the Academy sports schedule, including meets, games, practices, etc. shall have priority over other competitive teams.

Discipline

Any student who is disciplined in other areas of school life is subject to suspension from the athletic program, to be determined by the Coach, Athletic Director, Principal, and Administrator.

Any student demonstrating unacceptable behavior will be subject to suspension to be determined by the Coach, Athletic Director, Principal, and Administrator.

Any student found to be misusing or abusing school property or equipment can be dismissed from all athletic teams for the current academic year and will be expected to pay for the damage. The student will replace lost equipment.

Ejection

Any athlete who is ejected from a contest must sit out the next game. The athlete may sit on the bench, but may not play. Any coach who is ejected from a contest will not be able to attend the next scheduled game. A meeting will occur with the Athletic Director if either of these occurs.

Technical fouls/Yellow or Red Cards will be dealt with after the coach and Athletic Director meet to discuss the situation. Discipline could include a conference with the athlete, diminished playing time, suspension, etc.

NCISAA Ejection Policy

Athlete

1st ejection – miss next game, but may sit on the bench
2nd ejection – miss next two games, but may sit on the bench
3rd ejection – may not participate or attend any athletic events until the beginning of the next

school year

Coach
1st ejection – may not attend the next game and will be fined
2nd ejection – may not attend the next two games and will be fined
3rd ejection – may not participate in or attend any athletic events until the beginning of the next school year.

Facilities and Equipment
Every athlete needs to respect the athletic facilities, home or away. If damage is done, the athlete will be responsible for those damages. All equipment used by our teams is the property of the High Point Christian Athletic Department and must be taken care of and respected.

Injuries/Conditions/Concussions
If your student is evaluated or seen by a family physician, orthopedic surgeon, and/or any other healthcare professional for an athletic injury, the athlete MUST turn in a doctor's note to the athletic trainer in order to resume participation. Any athlete that has sustained an injury for which they have missed practice/game or has been seen by a healthcare professional will not return to play unless cleared by the athletic trainer or doctor under whose care they are.

If the athletic trainer believes your student has sustained an injury that needs to be evaluated by a specialist, the student will not be allowed to return to play until the specialist has seen him or her.

If your student has asthma or a severe allergy, he/she must have their inhaler or Epi-pen with them during practices and games. The athlete must also inform our athletic trainer and coach as to their condition.

In the event an athlete has been diagnosed with a concussion, the athlete may not return to practice/game until they have documentation of their release from a physician and have successfully completed a return-to-play protocol administered by the school athletic trainer.

Concussion Awareness Policy
The NCISAA expects member schools to comply with North Carolina's Gfeller-Waller Concussion Awareness Act. The following website provides information on the act and material, including a checklist, to guide schools through the compliance process.
http://gfellerwallerlaw.unc.edu/GfellerWallerLaw/gwlaw.html

HEAT ACCLIMATIZATION POLICY-NCISAA -ALL FALL SPORTS
The heat acclimatization period is defined as the initial 14 consecutive days of preseason practice. The goal of the acclimatization period is to enhance exercise heat tolerance and the ability to exercise safely and effectively in warm to hot conditions. This period should begin on the first day of official team practice for the season.

1. Days 1 through 5 of the heat acclimatization period consist of the first 5 days of formal practice. Total practice time should not exceed 3 hours in any 1 day.

2. A practice is defined as the period of time a participant engages in a coach-supervised, school-approved sport or conditioning-related physical activity. Warm-up, stretching, and cool-down activities are included as part of the 3-hour practice time.
3. In addition, a 1-hour maximum walk-through is also permitted during days 1-5 of the heat acclimatization period. A 3-hour recovery period should be inserted between the practice and the walk-through.
4. A walk-through is defined as a teaching opportunity with the athletes not wearing protective equipment (e.g., helmets, shoulder pads, etc.) or using sport-related equipment (e.g., footballs, blocking sleds, etc.). The walk-through is not part of the 3-hour practice period, can last no more than 1 hour per day, and does not include conditioning.
5. During days 1-2 of the heat acclimatization period, only a helmet should be permitted as protective equipment. During days 3-5, only helmets and shoulder pads should be worn. Contact with blocking sleds and tackling dummies may be initiated.
6. Beginning on day 6, all protective equipment may be worn and full contact can begin. Beginning on day 6, a 5-hour practice day may be held, but must be followed by a 3-hour practice day. On 5-hour practice days, a single practice should not exceed 3 hours in duration. Practice sessions should be separated by at least 3 continuous hours. Warm-up, stretching, cool-down, and conditioning are included in the practice time. When a 5-hour practice day is followed by a rest day, another 5-hour practice day is permitted after the rest day.
7. If practice occurs on 6 consecutive days, student athletes should have 1 day of complete rest (no conditioning, practices, walk-throughs, etc.).
8. Days on which athletes do not practice due to a scheduled rest day, injury, or illness do not count toward the heat acclimatization period. For example, an athlete who sits out the third and fourth days of practice during this time (e.g., Wednesday and Thursday) will resume practice as if on day 3 when returning to play on Friday.
9. Scrimmages may begin on day 9 after 3 days in full pads. Scrimmages during the heat acclimatization period are considered 1 practice.

Tournament and Out-of-Town Games
High Point Christian teams may/will have the opportunity to participate in tournaments and games that require an overnight stay. Student/Athletes are responsible for the cost of accommodations. All school policies/guidelines remain in effect with teams that are traveling.

Transportation
HPCA will provide transportation to and from athletic events. If the need arises for student-athletes to drive themselves or to ride with another student/coach/parent, all permissions must be granted during the Athletic Registration Process. Parents may pick up their child at the end of practices/games, and the coach must be notified before the student-athlete leaves.

Uniforms
All uniforms are the property of the High Point Christian Athletic Department. If the uniform is damaged outside a game, the player may need to pay to replace it. All uniforms must be turned in at the end of the season.

Awards
Athletic Awards night is held at the end of each Fall, Winter, and Spring seasons. Special recognition will be given to teams and/or individuals. Coaches of individual teams will recognize their award winners. MS and JV teams have up to four awards, and Varsity teams have up to five awards. These are determined by each team's coaching staff. All players are expected to come to the Awards Night and dress appropriately.

Cougar Athlete of the Year
This special award is given to the Outstanding Male and Female Athletes of the year. It is the desire that these winners play more than one sport here at High Point Christian Academy because of their impact on our program. Special considerations are given.

- The athlete must begin and end the season in good standing.
- The athlete should receive All-State, Conference Player of the Year, and/or All-Conference in one or more sports.
- The athlete demonstrates leadership skills regularly with their teams.
- The athlete must be in good academic and behavioral standing within the high school.