



MONTCLAIR KIMBERLEY ACADEMY

Laboratory Technician, Part-time Science Department, Upper School

Montclair Kimberley Academy, an innovative JK–12 independent day school with a strong national reputation, seeks a part-time (20 hours/week) Laboratory Technician to help maintain our lab spaces and collaborate with teachers on lab activities. The position is an outstanding opportunity for an undergraduate or graduate student interested in science education, an early-career teacher, or a retired professional. Work days and hours are flexible as long as work is completed during the 7:30 am - 4:00 pm school day.

Responsibilities may include:

- setting up, breaking down, and organizing existing labs and lab preparation areas;
- performing safety checks and assisting with student safety during lab periods;
- helping to maintain chemical inventory and ordering laboratory and office supplies; and
- assisting with the maintenance of our Green Roof

Qualified applicants will meet the following criteria:

- BS or currently enrolled undergraduate in Chemistry, Biology, or related field.
- Laboratory experience preferred.
- Experience working with students is a plus.

Applications should include the following:

- statement of interest;
- current résumé

Applicants should send all requested materials by email to Jason Park, Academic Dean and Interim Science Chair (jpark@mka.org) and Petra Sauer, PhD, Director of STEM+ Programming (9-12) (psauer@mka.org). Materials will be accepted and reviewed on an ongoing basis until the position is filled. Applicants who are invited to campus will need to submit college transcripts and three letters of recommendation.

It is MKA's policy to provide equal employment opportunity to all qualified persons regardless of age, race, creed, color, national origin, ancestry, sex, gender identity, sexual orientation, socio-economic background, or disability not related to the requirements for being a successful employee at MKA.