



# MARVELWOOD

## WHO DO I CONTACT?

2022-2023

*In an effort to put you in touch with the person who can really be of help to you, please use this list as a guide. All school email addresses are formatted as follows:*

***firstname.lastname@marvelwood.org.***

*We ask that you please refrain from connecting with faculty or staff after 9:00pm unless it is urgent.*

**Dean of Academic Affairs:** Heather Hunt (x1016) is responsible for course assignments, grades, and academic schedules. Shannon Nelson (x1007) assists Heather and acts as Registrar; [heather.hunt@marvelwood.org](mailto:heather.hunt@marvelwood.org) / [shannon.nelson@marvelwood.org](mailto:shannon.nelson@marvelwood.org)

**Advisor:** The advisor should be the first faculty member called if you have questions or concerns about your son or daughter. Advisors are responsible for monitoring the academic and personal progress of each student. Because faculty spend much of their time in classrooms and on playing fields, and many do not have direct extensions, it may be simplest to email them. If you have not heard from your student's advisor please contact the Dean of Academic Affairs, Heather Hunt (x1016); [heather.hunt@marvelwood.org](mailto:heather.hunt@marvelwood.org)

**AOD: Administrator on Duty** can be contacted on weekends, after hours, and/or in case of emergency. 203-788-4985

**Assistant to the Head of School:** Barbara D'lorio (ex 1003) can answer many questions and/or put you in touch with the right person. She also collects forms and assists the Dean of Students Heather Hastings with student travel. [barbara.diorio@marvelwood.org](mailto:barbara.diorio@marvelwood.org)

**Athletic Director:** Zach Maizel '04 (x1009) is responsible for the athletic schedule, sports assignments, equipment, and overall coordination of the program; [zach.maizel@marvelwood.org](mailto:zach.maizel@marvelwood.org)

**Business Office:** Betty Haskell (x1024) is in charge of Student Billing. David Fiorillo (x1026) is the Chief Financial Officer; [bettyann.haskell@marvelwood.org](mailto:bettyann.haskell@marvelwood.org) / [david.fiorillo@marvelwood.org](mailto:david.fiorillo@marvelwood.org)

**Community Service Director:** (x1051) Joanna Tucker P'19, P'22 manages placement and weekly coordination of the Wednesday morning Community Service program, as well as other community service opportunities throughout the year. [communityservice@marvelwood.org](mailto:communityservice@marvelwood.org)

**Counseling:** Marvelwood has counselors available throughout the day and evening for drop-in and/or scheduled appointments. Students may reach out to the counselors via email, Remind, or through the Health Office; [counseling@marvelwood.org](mailto:counseling@marvelwood.org)



**Dean for Parents:** Misty Jordan (x1019). Misty works directly with parents to enhance Marvelwood's ability to support its students; [misty.jordan@marvelwood.org](mailto:misty.jordan@marvelwood.org)

**Dean of Students:** Heather Hastings (x1048) and Liza Maizel (x1017) Heather and Liza are responsible for questions or concerns about conduct and discipline, as well as weekend rules and travel; [deansoffice@marvelwood.org](mailto:deansoffice@marvelwood.org)

**Director of Residential Life:** Misty Jordan (x1019) is responsible for student housing concerns, including room placement and roommate selection. She also coordinates advisor assignments; [misty.jordan@marvelwood.org](mailto:misty.jordan@marvelwood.org)

**Health Services Director:** Jayne Janecek, LPN, P'06, '10, '13, '16 (x1021) is responsible for any medical concerns. The Health Office staff arranged visits with medical professionals, including the school doctor; counseling is also arranged through the Health Office. Questions about counseling options and psychological testing should be directed to Jayne in the Health Office; [nurses@marvelwood.org](mailto:nurses@marvelwood.org)

**Director of Learning Support:** Kathleen Loftus Stewart (x2028) oversees the Learning Support Programs, including our Orton-Gillingham Intensive programming and the Kildonan Teacher Training Institute. Kathleen is also manages Individualized Education Plans, classroom accommodations and modifications, and alternative assessments; [kathleen.stewart@marvelwood.org](mailto:kathleen.stewart@marvelwood.org)