



Stock Transfer Instructions



In order to accept and acknowledge a gift of securities, Roycemore School's Office of Advancement will need the following information:

- The name of the donor(s)
- The name of the stock(s) and number of shares being transferred
- The intended designation (if any) for the gift.



Please send the above information using any of the following methods:

- Email (preferred) – development@roycemoreschool.org
- Fax – (847) 866-6545
- Mail – Roycemore School Development Office, 1200 Davis St, Evanston, IL 60201

A written description sent from you, the donor, to the school is the only way to ensure that all information regarding your gift and its designation is received by the school.

Please contact our Wells Fargo Account Administrator, Mary Branton, to complete your transfer.

Roycemore School

Account #- 6723-9414

DTC # 141

Wells Fargo Advisors

1000 Hart Road, Suite 105

Barrington, IL 60010

847-304-5128

Thank you so much for your support of Roycemore School!

Roycemore School is a 501(c)3 non-profit organization, EIN #36-1711590. Please contact your financial advisor regarding your tax benefits. For additional information, contact the Roycemore Development Office at development@roycemoreschool.org or [\(847\) 866-6055](tel:(847)866-6055).